**Hixson-Lied College of Fine and Performing Arts**

**Important Dates 2015 - 2016**

Regularly Scheduled Meetings

Art & Art History faculty 12:00 – 1:30p Fridays

School of Music faculty 8:30 – 9:20a Thursdays

JCSTF faculty 11:30 – 12:20p Mondays

College Administrative Council 9:30 – 11:30a Tuesdays

College Executive Committee 3:30 – 5:00p Fridays (monthly)

College Curriculum Committee 10:00-11:30a Fridays (monthly)

Undergraduate Student Advisory Board 8:15 – 9:30a Fridays (monthly)

Graduate Student Advisory Board 8:30 – 9:30a Thursdays (monthly)

**FALL SEMESTER**

Aug 18 College Convocation 3:00-4:30 p.m. followed by reception 4:30-6:00 – Lied Commons

Aug 24 Classes begin

Sept 7 Labor Day (offices closed)

Sept 4 H-L Faculty Presentation apps (Nov 15 – Mar 14) due to Chair/Directors

Sept 11 H-L Faculty Presentation apps (Nov 15 – Mar 14) due to Associate Dean

Sept 25 Deadline to apply for Fall graduation

Sept 25 H-L Development Travel Grant applications due to Chair/Directors

Oct 1 H-L Undergraduate and Graduate Scholarly & Creative Activity Grant applications due to Chair/Directors

Oct TBA Graduate Recognition Award nominations due to Grad Studies (www.unl.edu/gradstudies/facstaff/awards)

Oct 2 Faculty Development Leave applications due to Chair/Directors

Oct 2 Thesis projects for December graduates due to Chair/Directors for immediate transmittal to Associate Dean

Oct 2 Special Fee Requests must be submitted on NUGrant

Oct 2 H-L Student Support (Domestic Study, Int’l Study, Presentation grants) due to Chair/Directors

Oct 7 H-L Undergraduate and Graduate Scholarly & Creative Activity Grant applications due to Associate Dean

Oct 9 Research Council applications deadline for electronic submission to Office of Research

Oct 9 H-L Student Support (Domestic Study, Int’l Study, Presentation grants) due to Associate Dean

Oct 16 All P & T files due to Dean from the academic units

Oct TBA OTICA, IDEA and UDTA nominations due to Chancellor’s office (nebraska.edu/recognition-and-awards.html)

Oct TBA ORCA peer-reviewer letters due to Office of the Provost (nebraska.edu/recognition-and-awards.html)

Oct 19-20 Fall Break (University offices open)

Oct TBA Graduate Recognition Award nominations supporting material due to Grad Studies

(http://www.unl.edu/gradstudies/facstaff/awards)

Oct TBA Folsom Distinguished Thesis and Dissertation Awards nominations due to Grad Studies

Oct 23 P/T files ready for review by College Executive Committee

Oct 26 Priority registration begins for Spring semester (continues through November 10)

Oct 29 H-L Development Travel Grant recommendations from Chair/Director to Associate Dean

Oct 30 Faculty Development Leave apps forwarded from Chair/Directors to Dean

Nov 2 Reappointment letters (second-year faculty) due to Dean

Nov TBA Research Fair (research.unl.edu/researchfair/)

Nov TBA ORCA nominations due to Office of the Provost (nebraska.edu/recognition-and-awards.html)

Nov 13 Arts & Humanities Research Enhancement applications due electronically to Office of Research

Nov 13 Layman Grant applications due electronically to Office of Research

Nov 13 College Faculty meeting 11:30am – 1:00pm

Nov TBA Masters Week (huskeralum.org)

Nov 20 Thesis project contracts for May and August graduates due to Associate Dean

Nov 25-29 Thanksgiving Break (offices open Wednesday, November 25)

Dec 4 College Distinguished Teaching Award nominations due to Associate Dean

Dec 4 Edgerton Junior Faculty Award nominations due to Dean

Dec 4 Sorensen Award for Distinguished Teaching in the Humanities nominations due to Dean

Dec 11 Nebraska Young Artist Award applications due to Kathe Andersen

Dec 11 Alumni Award nominations due to Kathe Andersen

Dec 11 Non-reappointment notification deadline (specific term/second-year faculty)

Dec 12 Classes end

Dec 18 Graduate Commencement

Dec 19 Undergraduate Commencement

Dec 24 University close-down (continues through January 1)

**SPRING SEMESTER**

Jan 11 Classes begin

Jan 11 All P & T recommendations due to Dean from College Executive Committee

Jan 15 Chair/Director review process initiated by Dean

Jan 15 H-L Faculty Presentation applications (Mar 15 – July 14) due to Chair/Directors

Jan 18 Martin Luther King, Jr. Day (University offices closed)

Jan 19 H-L Faculty Grant applications due to Chair/Directors

Jan 22 H-L Faculty Presentation applications (Mar 15 – July 14) due to Associate Dean

Jan 26 H-L Faculty Grant applications (March 1 – February 28) due to Associate Dean

Jan TBA Edgerton Junior Faculty Award nominations forwarded from Dean to SVCAA

(svcaa.unl.edu/honors-development/awards)

Jan TBA Sorensen Award for Distinguished Teaching in the Humanities nominations forwarded from Dean to SVCAA

Jan TBA College Distinguished Teaching Award nomination forwarded from Dean to SVCAA

Jan 29 Deadline to apply for Spring graduation

Jan 29 P/T Document Folder 1 transfer to SVCAA

Jan 29 Reappointment letters (first-year faculty) due to Dean

Jan 29 H-L Staff Award nominations to Chair/Directors/Associate Dean

Feb 5 Current H-L program status reports due to Dean from Chair/Directors

Feb 5 Outstanding GTA Award nominations due to Dean’s Office

Feb 12 H-L Development Travel Grant applications due to Chair/Directors

Feb 12 H-L Staff Award nominations due to Dean from Associate Dean/Chair/Directors

Feb 19 Thesis projects for May and August grads due to Chair/Directors for immediate transmittal to Assoc. Dean

Feb 29 Promotion-only Document Folder 1 transfer to SVCAA

Mar 4 H-L Student Support (Domestic Study, Int’l Study, Presentation grants) due to Chair/Directors

Mar 4 H-L Graduate Scholarly & Creative Activity Grant applications due to Chair/Directors

Mar 7 Non-reappointment notification deadline (specific term/first-year faculty)

Mar 11 H-L Development Travel Grant recommendations from Chair/Directors to Associate Dean

Mar 11 H-L Student Support (Domestic Study, Int’l Study, Presentation grants) due to Associate Dean

Mar 11 H-L Graduate Scholarly & Creative Activity Grant applications due to Associate Dean

Mar 11 H-L Faculty Award nominations due to Chair/Directors

Mar 14 Research Council applications (visiting scholars) deadline for electronic submission to Office of Research

Mar 20-27 Spring Break (University offices open)

Mar 28 Priority registration begins for Fall semester (continues through April 12)

Mar 28 Reappointment letters (9 mo./second-year+ faculty) due to Dean

Apr 1 H-L Professorship nominations due from unit Executive Committees to Dean

Apr 1 H-L Faculty Award nominations due from Chair/Directors to Associate Dean

Apr 1 College Faculty meeting 3:30pm-5:00pm

Apr 1 Thesis project contracts for December 2015 graduates due to Associate Dean

Apr 5 UCARE application deadline (ucare.unl.edu)

Apr 6 Nebraska Young Artists Award day

Apr TBA Research Fair (research.unl.edu/researchfair/)

Apr 8 H-L Faculty Presentation applications (July 15 – Nov 14) due to Chair/Directors

Apr 15 H-L Faculty Presentation applications (July 15 – Nov 14) due to Associate Dean

Apr 15 H-L Scholarships information from academic units due to the Dean

Apr 22-23 Alumni weekend

Apr 23 Honors Day dinner

Apr 24 UNL Honors Convocation

Apr 29 P/T and Promotion-only candidates list for 2015-16 due to Dean

Apr 30 Classes end

May 1 UNL admissions and deposit deadline (undergraduate and graduate)

May 1 Reappointment letters (specific term – 12 mo./second-year+ faculty) due to Dean

May 6 Non-reappointment notification deadline (specific term – 9 mo./second-year+ faculty)

May 6 Graduate commencement

May 7 Undergraduate commencement

May 15 H-L Scholarships letters sent from Dean

Jun 3 Faculty notes for Arts Magazine due to Kathe Andersen

Jun 24 Deadline to apply for August graduation

Jun 30 Non-reappointment notification deadline (specific term – 12 mo./second-year+ faculty)

Aug 12 Graduate commencement

Aug 13 Undergraduate commencement

Aug 22 Classes begin