

Student Presentation of Scholarly/Creative Activity Grant

2016-17

This competitive grant provides partial support for students to compete, perform, make presentations, or present exhibitions in regional, national, or international venues and programs.

Applications due: September 30, 2016, 5:00 p.m., for funding period 1
March 3, 2017, 5:00 p.m., for funding period 2

Funding periods: 1: Spring or Summer term 2017
2: Summer or Fall term 2017

Maximum funding amount: \$2,000

Guidelines

- **Eligibility:** Students must be enrolled on a full-time basis at the time of application and be making satisfactory progress toward a degree in one of the undergraduate or graduate degree programs offered in the College. Students who are pursuing multiple majors must have the Hixson-Lied College of Fine and Performing Arts as their home college to qualify for funding.
- **Scope:** Funds may be used to support expenses related to the purchase of materials as well as for travel related to the presentation, exhibit or performance.
- **Time frame:** Presentations must be completed prior to graduation.
- **Off-campus activities:** All awards are contingent upon adherence to University policy governing off-campus activities.
- **Sponsor:** Students must be sponsored by a faculty member in their department/school.

Application

Applications are submitted through NUGrant (nugrant.unl.edu). Go to “Internal Competitions”, create a new application, and select the appropriate grant from the drop-down menu. Applicants are required to upload to the NUGrant application form the following documents:

1. Hixson-Lied Grant Budget Worksheet (Excel spreadsheet template, available for download at the college website)
2. Project description, a three-page maximum document (Word or pdf format) that provides:
 - a. A description of the presentation in non-technical terms, including the specific topic
 - b. A description of the presentation venue and how the applicant was selected to present

- c. A description of how the proposed activity relates to the applicant's program of study and long-term artistic/scholarly goals
 - d. A statement on whether the activity will still be possible with partial funding
3. A brief biography and representative list of significant accomplishments, two pages maximum (Word or pdf)
4. A recommendation letter from the faculty sponsor that addresses the quality of the applicant's work and scholarly/artistic accomplishments and supports the applicant's statement as to the relevance of the proposed activity to the applicant's program of study. This letter may be uploaded to NUGrant by the applicant or e-mailed directly to Associate Dean Christopher Marks.

Applications and all supporting material must be submitted by the deadline above. Incomplete or late applications will not be considered. Documents exceeding maximum page lengths will not be considered.

Review and notification

Applications are reviewed by the Undergraduate and Graduate Student Advisory Boards and evaluated according to the following criteria:

- Evidence of thorough planning of the project, based on budget and project description
- Significance of proposed activity to the applicant's program of study and long-term goals
- Level of competition or selectivity for the presentation
- Strength of faculty letter(s) of recommendation

The Associate Dean makes awards based on the Advisory Board's recommendations. Applicants will be notified of decisions on awards within approximately 6 weeks of the due date.

Final report

A final report is due no later than 30 days after the completion of the activity. Use the final report template provided with your award letter, or download it from the HLCFPA website. Submit the report to Associate Dean Christopher Marks (cmarks2@unl.edu) and to your School Director. No applications for future funding will be considered for any individual who has not completed an overdue report.

If you have questions regarding the application process, please contact Associate Dean Christopher Marks at cmarks2@unl.edu, 402-472-9339.