

APPLICATION
For
Ph.D. COMPREHENSIVE EXAMINATIONS

The signatures below signify approval by the Supervisory Committee for

_____ to schedule the Ph.D. Written and Oral
Comprehensive Examinations on the following dates and times:

WRITTEN EXAMINATION

Question 1 will be in the format of a position paper (student will have 1 week for completion)

Question 2 Discipline Related Topic (2 ½ hours) Time: Date:

Related Area (if applicable) (1 ½ hours) Time: Date:

Other Elements of the Comprehensive Examination Portfolio The portfolio is to be posted online on or before the date assigned for Question 2

- CV-A review of accomplishments that reflect developments in the students career
- A short essay (2 pages maximum) describing long term professional goals,
- Digitally recorded teaching demonstrations, self- and peer-evaluations from annual evaluations
- Most recent versions of Year 1 and Year 2 Research Artifacts, updated in light of the peer-review process of the journals to which they were submitted.

Oral Examination (2 hours) Time: Date:
(No earlier than two weeks following written exam)

Supervisory Committee:
Approval to Schedule Written Comprehensive Exams
(Signature and Date)

(Chair)

Required Procedure and Timeline for Exam Administration

1. Committee votes approval for student to take Written Exam (signature and date on this form)
2. Questions assigned to committee members by chair
3. Questions circulated to committee members for approval
4. Approved Questions filed with graduate secretary (must be at least three working days before exam)
5. Committee members receive a copy of the written questions/answers to be included in the Comprehensive Examination Portfolio
6. Committee votes approval for student to take Oral Exam