

# GKSOM Masters Handbook

*The information in this handbook and other University catalogs, publications, or announcements is subject to change without notice. University offices can provide current information about possible changes.*

This handbook is effective August 2017. Its text may not reflect the most recent revisions made to programs during the following academic year. Students should always check with the Associate Director of the Glenn Korff School of Music for up-to-date changes that have been mandated by the UNL Office of Graduate Studies or which have been approved by the Graduate Committee of the Glenn Korff School of Music.

This handbook presents information on degree options, academic requirements, policies, and regulations governing the masters degrees offered by the Glenn Korff School of Music at the University of Nebraska-Lincoln. We are governed in graduate matters by the university's system-wide Graduate College and its Dean (represented on our campus by an individual, the Vice-Chancellor and Dean of Graduate Education, who oversees the UNL Office of Graduate Studies in 1100 Seaton Hall), and by our national accrediting agency, the National Association of Schools of Music (NASM).

The website for the Office of Graduate Studies is

<https://www.unl.edu/gradstudies/home>

For further information and a larger university-wide context, please refer to the *Graduate Catalog*, (previously known as the *Graduate Bulletin*), available on the web at:

<https://catalog.unl.edu/graduate-professional/graduate/>

or via the shortcut at

<http://go.unl.edu/gradcatalog>

## **Contents**

Introduction

Objectives

Diagnostic Survey

Areas of Emphasis & Options

Academic Planning/The Memorandum

MM Degree Checksheets

Proficiencies

Ensemble Participation

Chamber Music

Convocation Attendance

Independent Study/Special Topics Registration

Grade & Time Requirements

Student Evals of Courses & Faculty  
Academic Dishonesty  
Residency Requirement  
Transfer of Credit  
Juries & Recitals  
Thesis & Original Composition  
Comprehensive Exams  
Probation or Termination  
Student Organizations  
UNL Graduate Solo Competition  
Graduate Certificates  
MM Forms

### **A Note About the Use of our Facilities**

When UNL cancels classes on short notice, and Westbrook Music Building and Kimball Hall are then closed (as, for example, when there is a weather emergency), then all Glenn Korff School of Music events (including applied lessons) are cancelled, all room reservations are cancelled, and all students without special key access must leave the building.

When special events in Westbrook Music Building require all classes in the building to be cancelled, or require full use of the building on a Saturday (as, for example, on Audition Days, Nebraska Music Education Association, Winter Winds, Bandmasters), then students will not be allowed to reserve rooms for their use on those days. Further, on those days, priority in the use of practice rooms must go to our guests, so students should not expect to be able to use a practice room, and if a music student is using a practice room that is needed for a guest, they must step out in favor of that guest if requested to do so.

## **Introduction**

*The information in this handbook and other University catalogs, publications, or announcements is subject to change without notice. University offices can provide current information about possible changes.*

### **Introduction**

CREATE. PERFORM. ACHIEVE.

Welcome to the Glenn Korff School of Music. As an accredited member of the National Association of Schools of Music, we provide our students with an exciting range of opportunities and degree options from the bachelor's to the doctoral level. The Glenn Korff School of Music offers three options and eleven areas of emphasis for the MM degree.

### Mission Statement

The Glenn Korff School of Music nurtures the creativity, artistry, and scholarship of students and faculty; educates students to achieve excellence as educators, performers, composers, and scholars;

and enriches the education of all students through the study and practice of music and dance. The historic and continuing commitment of the Glenn Korff School of Music to teacher education infuses a fundamental commitment to the teaching of comprehensive musicianship into all aspects of the curriculum. The Glenn Korff School of Music provides opportunities to understand, participate in, and enjoy music and dance. It has a responsibility for fulfilling this mission, not only for the citizens of Nebraska, but also for its constituency regionally, nationally, and internationally.

In fulfillment of its mission, the Glenn Korff School of Music:

1. Offers programs of study in music at the bachelor's, master's, and doctoral levels;
2. Offers programs of study in dance at the bachelor's level;
3. Provides professional preparation for educators, performers, composers, and scholars;
4. Stimulates research and creative work that fosters discovery, pushes frontiers, and advances society;
5. Serves the state and region as an important educational, artistic, and cultural resource;
6. Develops supportive and knowledgeable audiences and patrons for music and dance;
7. Sustains a strong commitment to liberal education through its course offerings and performance opportunities;
8. Maintains a strong commitment to life-long learning;
9. Provides leadership which fosters the development of music and the arts in the state, region, and nation.

## Objectives

The objectives of the Master of Music degree (MM) are to expand the student's knowledge and understanding of the development and structure of music in the Western World, and to allow the student to develop to a high level in performance, scholarship, or music education. In pursuit of these objectives, the Glenn Korff School of Music offers a total of three options and eleven areas of emphasis in the MM degree.

## Diagnostic Survey

### **Diagnostic Survey in Music Theory (Option I & III only)**

As a preliminary step in advising, all Option I students (except those music education students following Plan D) and all Option III students for the Master of Music degree (including all music graduate students who received their bachelor's degree from UNL and are continuing in the MM program) are required to take the Diagnostic Survey in Music Theory prior to their initial enrollment in classes. The Theory Diagnostic is given on the Monday before classes begin in the fall semester and during the week before classes begin in the spring semester.

This diagnostic survey is designed to determine whether or not students must take the Graduate Theory Review course (MUSC 848). Students who take the Diagnostic Survey will be informed shortly thereafter if they are required to take the review course. Credit hours earned from the review course are not applicable toward the graduate degree program. If a student is required to take Graduate Review of Music Theory, it is important for that student to take it as soon as possible,

preferably during the first semester of full-time enrollment. No graduate courses in music theory can be taken until the theory review course has been passed.

The Theory Diagnostic covers: 1) four-part writing (figured bass realization, spelling and resolution of chromatic chords, including Neapolitan and augmented sixths); 2) analysis of a movement in sonata-allegro or rondo form; and 3) analysis of an excerpt from a fugue (real vs. tonal answer, labeling subject and counter-subject entries, etc.). The following sources are suggested as aids in preparing for the Theory Diagnostic:

(i) a harmony textbook, such as Kostka & Payne, *Tonal Harmony* (McGraw-Hill); Aldwell & Schachter, *Harmony and Voice Leading* (Harcourt, Brace, Jovanovich); Turek, *The Elements of Music* (McGraw-Hill); or Ottman, *Elementary Harmony and Chromatic Harmony* (Prentice-Hall).

(ii) a form textbook, such as Douglas Green, *Form in Tonal Music* (Wadsworth/Thomson Learning).

## Areas of Emphasis & Options

### Areas of Emphasis

The Glenn Korff School of Music offers the following eleven areas of emphasis for the Master of Music degree:

Choral Conducting  
 Composition  
 Jazz Studies  
 Music Education (Option I, Option II)  
 Music History  
 Music Theory  
 Orchestral Conducting  
 Performance (instrumental, organ, piano, voice)  
 Piano Pedagogy and Performance  
 Wind Band Conducting  
 Woodwind Specialties

### Options

The Glenn Korff School of Music offers the Master of Music degree in three options, in accordance with the policies of the UNL Office of Graduate Studies. The three options permit a concentration on course work and experiences most relevant to the student's area of interest. For general information on these options, see the UNL Graduate Studies Bulletin ([www.unl.edu/gradstudies/bulletin/masters-options](http://www.unl.edu/gradstudies/bulletin/masters-options)).

Master of Music Option I: a 30-credit option following one of four emphases which we call plans (A, B, C, D), all of which require a thesis. Fifteen (15) credit hours must be earned in graduate-only classes. This option is intended for students in music history, music theory, composition or music education (thesis). Plan A is intended for students in the Master of Music in Music History program. In Plan A, a proficiency examination in reading French or German must be passed before the Comprehensive Examination is taken. Plan B is intended for students in the Master of Music in

Music Theory program. Plan C is for students in the Master of Music in Composition program. Plan D is for students in the Master of Music in Music Education (with thesis) program.

Master of Music Option II: a 36-credit option, of which 18 credits must be earned in courses open exclusively to graduate students. This option is a "summers-only" Master of Music in Music Education program (meaning all of the courses in this degree program are offered only in Summer Sessions) designed for practicing K-12 music educators who wish to continue teaching K-12 or who wish to pursue further study in preparation for teaching at the college level.

Master of Music Option III: a 36-credit option, of which 18 credits must be earned in courses open exclusively to graduate students. This option is intended for students who wish to improve performance skills. It contains emphases in solo performance (instrumental, vocal, piano, organ), piano pedagogy and performance, choral conducting, orchestral conducting, wind band conducting, jazz studies, and woodwind specialties. (NOTE: The emphasis in piano pedagogy and performance requires 38 hours).

## GLOSSARY

For a glossary of terms relating to University and Graduate Studies policies applicable to the degree programs of the Glenn Korff School of Music, see <https://www.unl.edu/gradstudies/glossary>.

# Academic Planning for Options I (A-C) and III

## Advisor and Supervisory Committee

Each new graduate student is assigned an advisor by the Chair of the Glenn Korff School of Music Graduate Committee. The advisor (who becomes that student's Supervisory Committee Chair) must be a member of the Graduate Faculty of the School of Music. The student, in consultation with the advisor, arranges for three faculty members to serve as the Supervisory Committee in approving the thesis proposal, evaluating the recital and/or thesis, and administering and evaluating the student's oral comprehensive examination. All three committee members must have Graduate Faculty status. The chair and one member must be from the student's major area, with the chair being the student's teacher or advisor. The other member must be from an area outside the student's major area (woodwinds, voice, piano, etc.). Students may not schedule their degree recital until they have submitted the names of the members of the Supervisory Committee, including the chair, to the School's Graduate Secretary in Westbrook rm 113. Substitutions in supervisory committee members attending the degree recital must be approved by the chair of that committee; any changes, even temporary, also must be recorded with the Graduate Secretary

Occasionally a student will wish to change their applied music instructor. Permission for any change in applied studio assignment must come from the area head. It is not admissible to sign up for a different section of applied lessons without the approval of the area.

## The Memorandum of Courses

Detailed course requirements for each MM option, plan, and emphasis are spelled out

systematically in checksheets provided in the very next section of this Handbook. With this material in hand, students are expected to arrange their individualized program of studies for all four semesters with their advisor early in the first semester of their academic career at UNL, specifying the course content of each of their three subsequent semesters of study. This should be done before Priority Registration occurs in semester 1 (at the end of October or March), so that the plan already can be followed to register for classes in semester 2. (This will normally be taken care of, then, even before the student has set up a full Supervisory Committee.)

The individualized plan needs to be done right away, and it is best to fill out the official Memorandum at that time. However, officially a student has until the completion of 18 hours of course work (i.e., normally during the second semester of study for an MM degree) to submit to the Graduate Secretary for approval by the Graduate Committee the official form required by UNL Graduate Studies called the "Memorandum of Courses" on which are listed all of those courses that will be used by the student to satisfy all graduation requirements. This form can be downloaded from the UNL Graduate Studies website under "Current Students" under "Forms and Deadlines" under "Masters's Degree" ([www.unl.edu/gradstudies/current/Masters-Memorandum.pdf](http://www.unl.edu/gradstudies/current/Masters-Memorandum.pdf)), and there is also a link to the form at the end of this Handbook.

When the student's Memorandum of Courses has been approved by the Graduate Committee, the Graduate Secretary will file it with the Office of Graduate Studies. If a student fails to submit the Memorandum of Courses at the correct time, any additional course work does not count toward the degree program. NOTE: A student may not file a Memorandum of Courses and graduate in the same semester or summer.

### **Changing the Memorandum**

NOTE: Changing the Memorandum is easy. With their advisor's approval, the student can revise the Memorandum of Courses at a later date. The change(s) must then meet with the approval of the Graduate Committee. The request must come in the form of a letter of request signed by both the student and the advisor and given to the Graduate Secretary for circulation to the Graduate Committee. A model or example of a letter requesting a change is available on the Glenn Korff School of Music website under "Current Students" under "Forms."

### **Minimum Credit Enrollment**

Students on a GTA must enroll each semester for a minimum of seven (7) credits. For all students, full-time status requires enrollment in at least nine (9) credits.

### **Correction of Registration Errors**

A graduate student who has registered in error (for example, enrollment in the undergraduate level of a 400/800 course) should correct the error through the normal drop and add process during the term in which the error occurred.

In the event the error is not recognized until a grade is posted, the student may appeal for correction of registration within sixty (60) days of the posting of the grade report in the Office of the University Registrar. Changes to a student registration record *will not be made* more than sixty days *after grades are posted*.

### **Some Common Requirements**

Students in Option IA and Option IB are required to register for "Strategies for Advanced Research in Music" (MUSC 881).

Students in Option IC and Option III are required to register for "Introduction to Graduate Studies" (MUSC 836) during their first fall semester of full-time enrollment.

All Option III performance majors are required to take 3 credit hours of applied lessons during fall and spring semesters.

All students in Option I, Plan C (composition) and Option III are required to take two theory courses and one history course, or one theory and two history courses.

The following courses may be used to satisfy the music history and music theory requirements:

## Music History

- 830J Music & Text English Renaissance (3 cr)
- 835 Music and Film: History & Analysis (3 cr)
- 836 Introduction to Graduate Studies (2 cr)
- 837 History of Jazz: Origins-Bop(3 cr)
- 838 History of Jazz: Post Bop (3 cr)
- 842 Great Composers (3 cr)
- 849 Medieval Music (3 cr)
- 850 Johann Sebastian Bach (2-3 cr)
- 851 Music and the Church (3 cr)
- 858 History of the Opera (3 cr)
- 859 Symphonic Literature (3 cr)
- 878 Music of the Twentieth Century I (3 cr)
- 879 American Composers and the Orchestra
- 882 Music of the Twentieth Century II (3 cr)
- 884 Music in 20th Century American Society (3 cr)
- 885 Music of the Classic Period (3 cr)
- 886 Music of the Renaissance (3 cr)
- 887 Music of the Baroque Era (3 cr)
- 888 Music of the Romantic Period (3 cr)
- 889 American Music (3 cr)
- 898 Meaning in Music (3 cr)
- 942 Music History Pedagogy\* (3 cr)
- 986 Seminar in the History and Literature of Music (3 cr)
- 988 Introduction to the Interdisciplinary Study of the Middle Ages (3 cr)
- 989 Introduction to the Interdisciplinary Study of the Renaissance (3 cr)

\*Students may elect to apply either Music History Pedagogy or Music Theory Pedagogy to degree requirements in music history and theory, but not both.

## Music Theory

NOTE: All graduate level theory courses will have the following prerequisite: a grade of pass for the theory part of the Diagnostic Survey or a grade of P for Graduate Theory Review course.

- 850 Johann Sebastian Bach (2-3 cr)
- 855 Techniques of Counterpoint (3 cr)
- 856 Schenkerian Analysis (3 cr)
- 857 Post-Tonal Theory(3 cr)
- 860 Musical Form (3 cr)
- 861 Comprehensive Analysis (3 cr) [Does not fulfill degree requirements for Opts. IB or IC]
- 880 Advanced Tonal Theory (3 cr)
- 865 Jazz Theory (3 cr)
- 941 Theory Pedagogy\* (3 cr)
- 979 Seminar in Music Theory (3 cr)

\*Students may elect to apply either Music History Pedagogy or Music Theory Pedagogy to degree requirements in music history and theory, but not both.

## Graduate Only Courses

Each of the three MM options requires the student to take a different minimum number of 900 level and 800-only level credit hours toward the degree. These are courses which are open only to graduate students. The UNL criteria for the options are as follows:

### 900 Level and 800-only Level Credit Hours Needed

Option I	8
Option II	12
Option III	18

However, the National Association of Schools of Music (NASM) requires that at least one half of the credits required for graduate degrees in music *must be in courses intended for graduate students only*. Any of the following courses may be used to meet the Graduate Only requirement:

- 098 Graduate Recital (0 cr)
- All 800 (1 cr), 900 (1-3 cr) and 800 alpha (1 cr) applied lessons
- 830J Music & Text English Renaissance (2 cr)
- 836 Introduction to Graduate Studies (2 cr)
- 839 Music in the Lives of People (3 cr)
- 840 Technology Strategies for Teaching Composition (3 cr)
- 844 Small Ensemble (1 cr)



- 845 Large Ensemble (1 cr)
- 852 Grad Chamber Music (1 cr)
- 856 Schenkerian Analysis (3 cr)
- 857 Music Theatre Performance (1-3 cr)
- 881 Music Bibliography (1 cr)
- 884 Music in 20th Century American Society (3 cr)
- 898 Special Topics in Music (1-3 cr)
- 899 Masters Thesis or Original Composition (1-6 cr)
- 941 Theory Pedagogy (3 cr)
- 942 Music History Pedagogy (3 cr)
- 952 Twentieth Century Church Music (3 cr)
- 968 Advanced Choral Conducting II (6 cr - 3 cr per semester)
- 969 Diction for Graduate Students (3 cr)
- 971 The Science of Singing (3 cr)
- 972 Seminar: Choral Literature (1-4 cr may be repeated as topics vary)
- 973 Seminar: Orchestral Literature (1-4 cr may be repeated as topics vary)
- 974 Seminar: Wind Band Literature (1-4 cr may be repeated as topics vary)
- 977 Performance Practice (2-3 cr)
- 979 Seminar in Music Theory (3 cr)
- 980 Contemporary Analytical Techniques (3 cr)
- 982 Orchestration (3 cr)
- 983 Seminar in Composition (cr arr)
- 986 Seminar in the History and Literature of Music (1-24 cr)
- 988 Introduction to the Interdisciplinary Study of the Middle Ages (3 cr)
- 989 Introduction to the Interdisciplinary Study of the Renaissance (3 cr)
- 991 Seminar in Opera Performance & Production (3 cr)
- 995 Conducting Project (3 cr)
- 996 Special Problems (1-3 cr)
- 998 Graduate Recital (1-3 cr)

#### Music Education:

- 836 Foundations Psychology/Sociology (3 cr)
- 838 Inclusive Music Education (3 cr)
- 843 Introduction to Research in Music Education (3 cr)
- 845 Historical & Philosophical Foundations of American Music Education (3 cr)
- 862 Choral Literature/Conducting for School Ensembles (3 cr)
- 863 Instrumental Literature/Conducting for School Ensembles (3 cr)
- 881 Music in Early Childhood Education (3 cr)
- 899 Masters Thesis (6-10 cr)
- 928 Seminar in the Curriculum and Teaching of Music (3 cr)
- 987 Seminar in Music Education (1-6 cr)
- 990, 993 Workshop Seminar (1-12 cr)
- 992 College Teaching in Music (3 cr)

## MM Degree Checksheets

**MM Degree Checksheets****Option I - MM Music History****Master of Music****Option I - Plan A - Music History Emphasis**

<b>Area</b>	<b>Course</b>	<b>Credit Hrs</b>	<b>Total Credits</b>
Major Area Courses			18 hrs
	MUSC 986 Seminar in History/Literature	3 hrs	
	MUSC 942 Pedagogy of Music History	3 hrs	
	Music History (see list of courses in Handbook)	6 hrs	
	MUSC 899 Thesis	6 hrs	
Other Music Studies (Music Core)			9 hrs
	MUSC 881 (Strategies for Adv. Research in Music)	3 hrs	
	Theory: MUSC 941 (Theory Ped), MUSC 979 (Theory Sem), MUSC 861 (Comp Analysis), or MUSC 856 (Schenkerian)	3 hrs	
	Additional Music Theory (see list of courses in Handbook)	3 hrs	
	MUSR 69 - Master's Convocation (4 semesters)	0 hrs	
Electives	(NOTE: 2 credits must be non-music history)		3 hrs
			<b>TOTAL 30 hrs</b>

**Option I - MM Music Theory****Master of Music****Option I - Plan B - Music Theory Emphasis**

<b>Area</b>	<b>Course</b>	<b>Credit</b>	<b>Total</b>
-------------	---------------	---------------	--------------

		<b>Hrs</b>	<b>Credits</b>
Major Area Courses			18 hrs
	MUSC 856 Schenkerian Analysis	3 hrs	
	MUSC 857 Post-Tonal Theory	3 hrs	
	MUSC 941 Theory Pedagogy	3 hrs	
	MUSC 979 Seminar in Theory	3 hrs	
	MUSC 899 Thesis	6 hrs	
Other Music Studies			9 hrs
	MUSC 881 - Strategies for Adv. Research in Music	3 hrs	
	Music History (see list of courses in Handbook)	6 hrs	
	MUSR 69 - Master's Convocation (4 semesters)	0 hrs	
Electives	(NOTE: 2 credits must be non-music theory)		3 hrs
		<b>TOTAL</b>	<b>30 hrs</b>

## Option I - MM Composition

### Master of Music

#### Option I - Plan C - Music Composition Emphasis

<b>Area</b>	<b>Course</b>	<b>Credit Hrs</b>	<b>Total Credits</b>
Major Area Courses			15 hrs
	MUCP 983-Composition	9 hrs	
	MUSC 899-Thesis	6 hrs	
	MUSR 98-Recital	0 hrs	
Other Music Studies (Music Core)			11 hrs
	MUSC 836-Intro to Grad Studies	2 hrs	
	History and Theory	9 hrs	

Area	Course	Credit Hrs	Total Credits
	Theory: (3 or 6 hrs)		
	History: (3 or 6 hrs)		
	MUSR 69-Master's Convocation (4 semesters)	0 hrs	
Electives			4 hrs
		TOTAL	30 hrs

## Option I - MM Music Education

### Master of Music

#### Option I - Plan D - Music Education (Thesis) Emphasis

Area	Course	Credit Hrs	Total Credits
Core Courses			18 hrs
	MUED 836-Psychology/Sociology of Music	3 hrs	
	MUED 843-Research	3 hrs	
	MUED 845- Historical & Philosophical Foundations of American Music Education	3 hrs	
	MUED 928-Curriculum	3 hrs	
	or MUED 838-Inclusive Music Education	3 hrs	
	MUSC 899 Thesis	6 hrs	
Music Courses			9 hrs
	History/Theory	3 hrs	
	Theory/Composition	3 hrs	
	Other music courses	3 hrs	
	MUSR 69 - Master's Convocation (4 semesters)	0 hrs	
Supporting Courses	EDPS 859-Statistical Mthds or EDPS 900K-Intro Qualitative		3 hrs
		TOTAL	30 hrs

# Option II - MM Music Education

## Master of Music

### Option II - Music Education Emphasis - *Summers Only*

Area	Course	Credit Hrs	Total Credits
Core Courses			21 hrs
	• MUED 832-Introduction to Graduate Studies in Music Education	3 hrs	
	• MUED 836-Psychology/Sociology of Music	3 hrs	
	• MUED 843 Research	3 hrs	
	• MUED 845 Historical & Philosophical Foundations of American Music Education	3 hrs	
	• MUED 928 Curriculum	3 hrs	
	• MUED 838 Inclusive Music Education	3 hrs	
Other Music Education Course	one course from the following:	3 hrs	
	+ MUED 862 Choral Lit and Conducting for School Ensembles		
	– MUED 863 Instrumental Lit and Conducting for School Ensembles		
	* MUED 893 Orff Schulwerk Course		
Music Courses (minor)			9 hrs
	MUSC 861 Comprehensive Analysis	3 hrs	
	MUSC 840 Technology Strategies Teaching Composition	3 hrs	
	* MUSC 839 Music in the Lives of People		
	+ MUSC 870 Intro to Vocal Pedagogy	3 hrs	
	– MUSC 862A Brass/Percussion Lit & Ped		
	– MUSC 862E Woodwind Lit & Ped		
Supporting Courses	Select courses from MUSC, MUED (workshops), or other Depts. (e.g., EDAD, EDPS)		6 hrs
		TOTAL	36 hrs

- = For all Students
- + = For Choral Emphasis
- = For Instrumental Emphasis
- \* = For General Music Emphasis

## Option III - MM Conducting (Choral)

### Master of Music

#### Option III - Choral Conducting Emphasis

Area	Course	Credit Hrs	Total Credits
	May be fulfilled by any of the below listed with approval of the instructor of the course		
Applied Music/ Pedagogy	MUAP 8XX - Traditional applied studio lessons (if space is available) MUSC 8XX - Performance area pedagogy course approved by advisor MUEN 852 - Chamber Ensemble		3-4 hrs
Core Courses			23 hrs
	MUAP 921 - Choral Conducting (over 4 semesters)	8 hrs	
	MUSC 972x - Choral Literature (over 4 semesters)	4 hrs	
	MUSC 836 - Intro to Grad Studies	2 hrs	
	History and Theory	9 hrs	
	Theory: (3 or 6 hrs)		
	History: (3 or 6 hrs)		
Other Music Courses			6-7 hrs
	MUEN 8XX (Choral Ensembles) (4 semesters)	4 hrs	
	MUSR 69-Master's Convocation (4 semesters)	0 hrs	
	Electives (approved by advisor-e.g., choral conductor enrolling in orchestral conducting, diction, etc.)	2-3 hrs	
Conducting Project	MUSC 995		3 hrs

Area	Course	Credit Hrs	Total Credits
		TOTAL	36 hrs

## Option III - MM Conducting (Orchestral)

### Master of Music

#### Option III - Orchestral Conducting Emphasis

Area	Course	Credit Hrs	Total Credits
Applied Music/ Pedagogy	May be fulfilled by any of the below listed with approval of the instructor of the course MUAP 8XX - Traditional applied studio lessons (if space is available) MUSC 8XX - Performance area pedagogy course approved by advisor MUEN 852 - Chamber Ensemble		3-4 hrs
Core Courses			23 hrs
	MUAP 922 - Orchestral Conducting (over 4 semesters)	8 hrs	
	MUSC 973x - Orchestral Literature (over 4 semesters)	4 hrs	
	MUSC 836 - Intro to Grad Studies	2 hrs	
	History and Theory	9 hrs	
	Theory: (3 or 6 hrs)		
	History: (3 or 6 hrs)		
Other Music Courses			6-7 hrs
	MUEN 847 - Symphonic Orchestra (4 semesters)	4 hrs	
	MUSR 69 - Master's Convocation (4 semesters)	0 hrs	
	Electives (approved by advisor-e.g., orchestral conductor enrolling in choral conducting, etc.)	2-3	
Conducting Project	MUSC 995		3 hrs
		TOTAL	36 hrs

# Option III - MM Conducting (Wind Band)

## Master of Music

### Option III - Wind Band Conducting Emphasis

Area	Course	Credit Hrs	Total Credits
Applied Music/ Pedagogy	May be fulfilled by any of the below listed with approval of the instructor of the course		
	MUAP 8XX - Traditional applied studio lessons (if space is available)		3-4 hrs
	MUSC 8XX -Performance area pedagogy course approved by advisor		
	MUEN 852 - Chamber Ensemble		
Core Courses			23 hrs
	MUAP 923 - Wind Band Conducting (over 4 semesters)	8 hrs	
	MUSC 974x - Wind Band Literature (over 4 semesters)	4 hrs	
	MUSC 836 - Intro to Grad Studies	2 hrs	
	History and Theory	9 hrs	
	Theory: (3 or 6 hrs)		
	History: (3 or 6 hrs)		
Other Music Courses			6-7 hrs
	MUEN 8XX - Wind Ensemble or Symphonic Band (4 semesters)	4 hrs	
	MUSR 69 - Master's Convocation (4 semesters)	0 hrs	
	Electives (approved by advisor-e.g., wind band conductor enrolled in orchestral conducting, etc.)	2-3 hrs	
Conducting Project	MUSC 995		3 hrs
		TOTAL	36 hrs

## Option III - MM Jazz Studies



## Master of Music

### Option III - Jazz Studies Emphasis

Area	Course	Credit Hrs	Total Credits
Major Area Courses			19 hrs
	MUSC 867 Jazz Improvisation	3 hrs	
	MUSC 868 Jazz Pedagogy	3 hrs	
	MUSC 865 Jazz Theory	3 hrs	
<i>Select 6 credits from:</i>		6 hrs	
	MUSC 837 Jazz History: Origins to Bop	(3 hrs)	
	MUSC 838 Jazz History: Post Bop	(3 hrs)	
	MUCP 886: Small Group Arranging	(3 hrs)	
	MUCP 887: Large Group Arranging	(3 hrs)	
Large Ensembles:		2-4 hrs	
	MUEN 845L UNL Jazz Orchestra	(0-4 hrs)	
	MUEN 845M UNL Big Band	(0-4 hrs)	
Chamber Music:		0-2 hrs	
	MUEN 844Y Jazz Small Groups	(0-2 hrs)	
Recital	MUSR 98 Recital	0 hrs	
Other Music Studies (Music Core)			17 hrs
	MUAP Applied Music or MUCP Composition	12 hrs	
	MUSC 836 Introduction to Graduate Studies	2 hrs	
Select three credits from:		3 hrs	
	MUSC 941 Theory Pedagogy	(3 hrs)	

Area	Course	Credit Hrs	Total Credits
	MUSC 942 History Pedagogy	(3 hrs)	
Convo	MUSR 69 - Master's Convocation (4 semesters)	0 hrs	
		TOTAL	36 hrs

## Option III - MM Performance (Instrumental)

### Master of Music

#### Option III - Instrumental Performance Emphasis

Area	Course	Credit Hrs	Total Credits
Applied Music	MUAP 9XX		12 hrs
Core Courses			13 hrs
	MUSC 862-Instrumental Literature & Pedagogy	2 hrs	
	MUSC 836-Intro to Grad Studies	2 hrs	
	History and Theory	9 hrs	
	Theory: (3 or 6 hrs)		
	History: (3 or 6 hrs)		
Other Music Courses			11 hrs
	MUEN 8XX - Grad Large Ensemble (4 semesters)	2-4 hrs	
	MUSR 69 - Master's Convocation (4 semesters)	0 hrs	
Wind, string, piano, percussion students	MUEN 852 - Chamber Music (2 semesters)	0-2 hrs	
	Music electives (not MUEN)	5-7 hrs	
Recital	MUSR 98		0 hrs
		TOTAL	36 hrs

## Option III - MM Performance (Organ)

### Master of Music

#### Option III - Organ Performance Emphasis

Area	Course	Credit Hrs	Total Credits
Applied Music	MUAP 903 - Organ		12 hrs
Core Courses			17 hrs
	MUSC 875 - Organ Literature Seminar	2-3 hrs	
	MUSC 874 - Organ Literature & Pedagogy	3 hrs	
	MUSC 836 - Intro to Grad Studies	2 hrs	
	History and Theory	9 hrs	
	Theory: (3 or 6 hrs)		
	History: (3 or 6 hrs)		
Other Music Courses			7 hrs
	MUEN 8XX - Grad Large Ensemble and/or MUEN 852 Chamber Music (4 semesters)	2-4 hrs	
	MUSR 69 - Master's Convocation (4 semesters)	0 hrs	
	MUEN 852 - Chamber Music (2 semesters)	0-2 hrs	
	Music Elective	1-3 hrs	
Recital	MUSR 98 - Grad Recital		0 hrs
		TOTAL	36 hrs

## Option III - MM Performance (Piano)

### Master of Music

#### Option III - Piano Performance Emphasis

Area	Course	Credit Hrs	Total Credits
Applied Music	MUAP 902 - Piano		12 hrs

<b>Area</b>	<b>Course</b>	<b>Credit Hrs</b>	<b>Total Credits</b>
Core Courses			17 hrs
	MUSC 824 - Piano Pedagogy I	3 hrs	
	MUSC 876 - Piano Lit OR	3 hrs	
	MUSC 877 - Piano Lit Seminar	3 hrs	
	MUSC 836 - Intro to Grad Studies	2 hrs	
	History and Theory	9 hrs	
	Theory: (3 or 6 hrs)		
	History: (3 or 6 hrs)		
Other Music Courses			7 hrs
	MUEN 8XX - Grad Large Ensemble and/or MUEN 852 - Chamber Music (4 Semesters)	2-4 hrs	
	MUSR 69 - Master's Convocation (4 semesters)	0 hrs	
	MUEN 852 - Chamber Music (2 semesters)	0-2 hrs	
	Music Elective	1-3 hrs	
Recital	MUSR 98 - Graduate Recital		0 hrs
		TOTAL	36 hrs

## Option III - MM Performance (Voice)

### Master of Music

#### Option III - Vocal Performance Emphasis

<b>Area</b>	<b>Course</b>	<b>Credit Hrs</b>	<b>Total Credits</b>
Applied Music	MUAP 901 - Voice		12 hrs
Core Courses			24 hrs
	MUSC 870 - Intro to Vocal Pedagogy	3 hrs	
	MUSC 871 - Art Song I	3 hrs	
	MUSC 872 - Art Song II	3 hrs	
	MUSC 836 - Intro to Grad Studies	2 hrs	
	History and Theory	9 hrs	

Area	Course	Credit Hrs	Total Credits
	Theory: (3 or 6 hrs)		
	History: (3 or 6 hrs)		
	MUEN 8XX (Choral Ensembles)	4 hrs	
	MUSR 69 - Master's Convocation (4 semesters)	0 hrs	
Recital	MUSR 98		0 hrs
		TOTAL	36 hrs

## Option III - MM Piano Pedagogy and Performance

### Master of Music

#### Option III - Piano Pedagogy and Performance Emphasis

Area	Course	Credit Hrs	Total Credits
Applied Music	MUAP 902 - Piano		9 hrs
Pedagogy/Literature			15 hrs
Pedagogy:	MUSC 824 - Piano Ped I	3 hrs	
	MUSC 825 - Piano Ped II	3 hrs	
	MUSC 826 - Piano Ped III	3 hrs	
	MUSC 827 - Piano Ped IV	3 hrs	
Literature:	MUSC 876 - Piano Lit	3 hrs	
	or MUSC 877 - Piano Lit Seminar	3 hrs	
Core Courses			11 hrs
	MUSC 836 - Intro to Grad Studies	2 hrs	
	History and Theory	9 hrs	
	Theory: (3 or 6 hrs)		
	History: (3 or 6 hrs)		
Other Music Courses			3 hrs

Area	Course	Credit Hrs	Total Credits
	MUEN 8XX Grad Ensemble and/or MUEN 852	3 hrs	
	MUSR 69 - Master's Convocation (4 semesters)	0 hrs	
Recital	MUSR 98		0 hrs
		TOTAL	38 hrs

18 of the hours must be in courses for Graduate Students only.

The recital is normally completed in the third semester.

## Option III - MM Woodwind Specialities

### Master of Music

#### Option III - Woodwind Specialities Emphasis

Area	Course	Credit Hrs	Total Credits
Applied Music	<i>NOTE: Either the major, A, or B must be a double reed.</i>		14 hrs
	major instrument	4 hrs	
	2nd instrument - A	4 hrs	
	3rd instrument - B	4 hrs	
	4th instrument - C	2 hrs	
Core Courses			15 hrs
	MUSC 862 - Instrumental Literature & Pedagogy	4 hrs	
	MUSC 836 - Intro to Grad Studies	2 hrs	
	History and Theory	9 hrs	
	Theory: (3 or 6 hrs)		
	History: (3 or 6 hrs)		
Other Music Courses			7 hrs
	MUEN 8XX - Grad Large Ensemble (4 semesters)	2-4 hrs	

<b>Area</b>	<b>Course</b>	<b>Credit Hrs</b>	<b>Total Credits</b>
Recital	MUEN 852 - Chamber Music (2 semesters)	0-2 hrs	
	Music Electives	1-3 hrs	
	MUSR 69 - Master's Convocation (4 semesters)	0 hrs	
	MUSR 98 - Grad Recital Primary Instrument (50 min.)	0 hrs	0 hrs
	MUSR 98 - Grad Recital Secondary Instrument (30 min.)	0 hrs	
	MUSR 98 - Grad Recital Secondary Instrument (30 min.)	0 hrs	
	<b>TOTAL</b>		<b>36 hrs</b>

### Suggested Recital Plan

Applied Music 14 hrs

major instrument	4 hrs
2nd instrument - A	4 hrs
3rd instrument - B	4 hrs
4th instrument - C	2 hrs

#### Semester 1

Major Instrument - 2 credits

#### Semester 2

Major Instrument - 2 credits (Recital)

Secondary Instrument A - 2 credits

#### Semester 3

Secondary Instrument A - 2 credits (Recital)

Secondary Instrument B - 2 credits

#### Semester 4

Secondary Instrument B - 2 credits (Recital)

Secondary Instrument C - 2 credits

*The major instrument, or secondary instrument A or B must be a double reed.*

## Ear Training and Piano Proficiencies

### EAR TRAINING PROFICIENCY

During the week before classes begin for the fall and spring semesters, all incoming students are given an undergraduate-level Ear Training Proficiency Examination consisting of aural dictation

(melodic and harmonic). Students identified as having deficiencies will be required to register for either (1) MUSC 198 (Aural Skills I GR Lab; one credit hour) and/or (2) MUSC 198 (Aural Skills II GR; one credit hour). Students who successfully complete MUSC 198 (Aural Skills II GR) with a grade of Pass (equating to a B or better, by Graduate College policy, since this an undergrad/grad class) have satisfied Ear Training Proficiency requirements. Students failing to successfully complete MUSC 198 (Aural Skills II GR) assume full responsibility for correcting the deficiency, and must retake the Ear Training Proficiency Examination until the grade of Pass is achieved. No student may stand as a candidate for graduation until ear training proficiency has been demonstrated. [NOTE: Students with deficiencies may not retake the Ear Training Proficiency Examination without having taken the required remedial course(s.)]

## **PIANO PROFICIENCY**

Students majoring in music theory or composition must pass a piano proficiency examination before permission is given to schedule comprehensive exams. In the event the student does not pass the test initially, the examination is repeated at a later date, or the student is advised to enroll in a keyboard skills class. Contact a member of the music theory faculty as soon as possible after beginning the degree program to discuss specific expectations, and to receive instructions on taking the exam and obtaining materials. Some of the contents of the exam are to be sight-read by the student, and others are to be prepared.

# **Large Ensemble Participation**

All students enrolled in 7 or more credit hours and taking 2 or more credit hours of applied music lessons are required to participate in an approved ensemble within their applied major each semester they are enrolled in the Master of Music program. An audition must be taken for the Group I Ensemble. Students must register for a Group I Ensemble for one (1) credit if placed in that ensemble. In the event it is not possible to accommodate a student in a Group I Ensemble, participation in a Group IA Ensemble within the applied major area will fulfill the ensemble requirement. Keyboard and guitar majors may audition for any Group I ensemble or substitute faculty-coached chamber ensembles to fulfill this requirement. Composition majors fulfill the ensemble participation requirement according to their primary performance area.

A maximum of four (4) credit hours of large ensemble may be used to count toward the degree. All students participating in a large ensemble and/or a chamber ensemble in a given semester must register for an ensemble for a minimum of one (1) credit. Students participating in more than one ensemble (large or chamber) during the same semester may register for zero credit for the additional ensemble(s). If the student is not enrolled in the appropriate ensemble, then his/her credit hours of applied music instruction for the semester will be reduced to 1 credit hour.

Audition criteria for woodwind, brass, string, and percussion ensembles.

- All auditions include sight-reading
- The sight-reading material takes about 2 minutes and is selected by the ensemble directors.
- Prepared audition material is selected by the applied teachers (approximately 4 minutes in length). These materials are available for Fall Semester Ensemble Auditions during juries in the preceding Spring Semester, and during the first week of classes in the Fall Semester for



## Spring Semester Ensemble Auditions.

Audition dates:

For Fall Semester Ensembles — Sunday through Wednesday, 1st week of classes

For Spring Semester Ensembles — Sunday through Wednesday, Fall Semester, 15th Week

### **Instrumental Large Ensembles**

Group I: Symphony Orchestra, Wind Ensemble, Jazz Orchestra

Group IA: Symphonic Band, Jazz Big Band

### **Vocal Large Ensembles**

Group I: University Singers, Chamber Singers

Group IA: City Campus Choir

## Chamber Music

Woodwind, Brass, String, Piano, and Percussion MM students must take two semesters of chamber music. These two semesters may be taken for 0 or 1 credit (MUEN 852) per semester, and up to 2 credits may be used to fulfill the required hours for the degree. Students whose chamber literature is severely limited may petition the Graduate Committee for an exemption to this requirement.

This rule is independent of the Large Ensemble rule, in which keyboard and guitar majors may audition for any Group I ensemble or substitute faculty-coached chamber ensembles. Thus keyboard and guitar majors may enroll for up to six (6) credits of chamber music.

## Convocation Attendance

All masters students (Options I, II, & III) enrolled in 7 or more credit hours during a fall or spring semester are required to register for MUSR 69 and receive a grade of PASS for a minimum of 4 semesters to fulfill MM graduation requirements.

## Independent Study/Special Topics Registration

Students wanting to enroll in an independent study or special topics course must, in consultation with the instructor, complete the "Independent Study/Special Topics Course Contract" available on the Glenn Korff School of Music website and deliver it to the Secretary for Graduate Studies. Students must complete this form on or before the end of the "add period" in any given semester. The Graduate Secretary will then give the student the suppressed class number for the course, so that they can register themselves for it. The Graduate Committee then reviews the proposal to determine if the amount of coursework required is congruent with the number of credit hours requested. If approved by the Graduate Committee, the student will be informed that all is well.

Student projects that are not acceptable are returned to the student for revision with the help of the instructor.

# Grade & Time Requirements

## GRADE REQUIREMENTS

For students on a GTA, a grade of B or better in all course work is required for continuance of the assistantship.

For all students, the minimum academic standard in order to earn graduate degree credit in a graduate course is obtained as follows:

- a) In non-elective\* music courses, the minimum grade of B minus (B-) is required for graduate credit in graduate-only classes, i.e., in 900-level courses, or 800-level courses without 400-level counterparts. Applied lessons are an important example of such classes, and as a further rule, they may not be taken on a pass/no pass basis.
- b) In non-elective\* music courses, the minimum grade of B is required for graduate credit in cross-listed grad/undergrad classes, i.e., in 800-level courses with 400-level counterparts. Here, the grade of B minus (B-) is not acceptable for graduate credit. Also, these courses may not be taken on a pass/no pass basis for graduate credit.
- c) In a minor or related area outside music or in elective\* courses in music, the minimum grade of C or pass is required in 800-level or 900-level courses. A grade of C minus (C-) is not acceptable.
- d) A maximum of three hours credit may be taken on an optional pass/no pass basis in a student's program.
- e) A maximum of 9 credit hours may be taken in approved workshops.
- f) A maximum of 6 credit hours may be taken in Special Problems, Special Topics, or Independent Study.

\*NOTE: An elective course refers to any course in which the student has a free and open opportunity to select a course. A scenario in which students may select from a menu of courses in order to fulfill degree requirements in a certain area (i.e., select a music theory course from among 3 different theory courses) does NOT constitute an elective course.

A student who receives a grade below the minimum allowable for graduate credit may not continue in the degree program without permission from the Glenn Korff School of Music Graduate Committee. Typically, an under-achieving student will be placed on probation for a semester before a decision about continuing in the program is rendered. The standard for the retention of financial aid and other support will generally be much higher than that required to meet minimum academic standards.

## DEGREE COMPLETION REQUIREMENTS

The work required for the Master of Music degree must be completed within ten consecutive calendar years. If the course work exceeds this limit, the student should consult the Graduate Studies Bulletin for course revalidation procedures.

## **SUMMER ATTENDANCE REQUIREMENTS**

Students are not permitted to enroll in summer classes if they are aware of more than four planned absences within a particular summer session.

# **Student Evaluation of Courses & Faculty**

Student evaluations are part of the materials submitted for annual review, promotion, and tenure of the faculty. In addition, evaluations are used by the faculty members for possible course modification, syllabus revision, and/or reinforcement of course content, materials, and teaching method effectiveness. It is important to complete carefully and thoroughly the evaluations.

Faculty members cannot access the evaluations until after final grade rosters have been submitted.

# **Academic Dishonesty**

The Hixson-Lied College of Fine and Performing Arts policy on cheating is:

1. Students are expected to be honest in all aspects of their academic work.
2. Academic judgements about a student's work (including questions of cheating) are the responsibility of the instructor. (Normally disagreements are resolved by means of a conference between the student and the instructor.)
3. When a student has been judged by the instructor to have cheated the student may be given a grade of an F on that assignment by the instructor and if the work in question is the final examination or some large proportion of the work for the course, the F may be given for the whole course.
4. If the student disputes the instructor's finding of academic dishonesty, the matter shall be referred to the UNL Judicial Officer as required by the UNL policy on Academic Dishonesty.
5. Appeals rights of the student
  - a. The instructor must inform a student of the right of appeal at the time the student is accused of cheating.
  - b. If a student feels he or she is treated unjustly, the student may take the case to his or her department or school's Grading Appeals Committee.
  - c. The student may appeal the departmental committee's decision to the College Grading Appeals Committee if he or she is not satisfied.

# **Residency Requirements**

Candidates for the Option I degree must complete 10-12 semester hours of the required credit in regularly scheduled campus courses, excluding credit in thesis or recital. Candidates for the Option

II or III degrees must complete at least 18 hours in regularly scheduled campus courses. At least one-half of the work for a masters degree must be in the department or area constituting the student's major. The work required for a masters degree must be completed within six consecutive calendar years.

## Transfer of Credit

The following points clarify the transfer policy for graduate credit to the Glenn Korff School of Music: •Not less than 50 percent of the course work (excluding thesis or doctoral document) of the minimum number of graduate credits required for the Master of Music, DMA, or Ph.D degree must be completed at the University of Nebraska-Lincoln.

- Courses repeated for credit must show substantially different content in order to be considered for multiple transfer credits. (It is the student's responsibility to provide documentation of these content differences through syllabi, written communication from the instructor, or other appropriate supporting materials.)
- All non-distance learning credits presented for transfer must meet the UNL contact hour requirement of no more than one credit hour awarded for each 15 hours of student/teacher instructional contact.
- No graduate credits will be accepted as transfer credits unless earned at an institution that offers a comparable masters degree in music or music education. No graduate credits will be accepted as transfer credits unless earned at an institution fully accredited to offer graduate work in the field of the student's major. Additionally, all institutions from which transfer credits are presented must be listed in the book *Accredited Institutions of Postsecondary Education* and must be authorized to offer graduate credit. [NOTE: We must accept the 3rd statement in this bullet point (underlined) because it is a Graduate College rule; the other two statements are more stringent and allowed by the Graduate College, but we would need to affirm our desire to apply these rules.]
- The Glenn Korff School of Music Graduate Committee must approve each transfer credit. Approval is granted on the basis that the quality and suitability of the course to be transferred is equal to or superior to offerings available at the University of Nebraska-Lincoln. A student seeking to transfer credit for a particular course should submit information about the content of that course to the Graduate Committee. Upon approval of transfer credit(s) by the Graduate Committee, the request is forwarded to the Office of Graduate Studies for final approval. It is the responsibility of the student to insure that official transcripts of graduate work taken elsewhere are sent by the institution where the work was completed and received by the Office of Graduate Studies well before the student plans to complete all other requirements for the graduate degree. Official transcripts should be sent directly to the Dean for Graduate Studies, 1100 Seaton Hall, University of Nebraska-Lincoln, Lincoln, NE, 68588-0619. (To be inserted as the "Transfer of Credit Policy" for both the DMA and MM Handbooks.

## Juries & Recitals

### Juries for Applied Music

Students taking applied music must take a jury examination at the end of each semester. Students may be exempted from jury examinations only when they have performed a recital during the last seven weeks of the semester in fulfillment of degree requirements.

## General Recital Information

MM Recitals are taken for zero (0) credit on the MUSR 98 course number.

Students must be enrolled in applied music with their primary teacher during the semester of their degree recital.

If the grade of incomplete is recorded for a recital, the student is required to register for applied music in the semester in which the recital is given (credit hours to be determined by the supervisory committee).

Students accepted into Option I, Plan C (composition) or Option III must perform a recital of at least 45 minutes (composition = 30 minutes) and no more than 60 minutes duration (actual performing time). The time available for each recital includes 15 minutes of preparation time in the recital hall and a maximum time of 75 minutes for the recital itself (start on-stage to finish off-stage). The maximum recital length applies only to recitals given in Kimball Hall or Westbrook Recital Hall (119).

The candidate in the Option III - Woodwind Specialist program shall present a recital of no less than 50 minutes and no more than 60 minutes (actual performing time) on his/her major instrument, and recitals of no less than 30 minutes on each of two secondary instruments (60 minutes total in actual performing time). The expected proficiency level for the major instrument is the same as that for an MM in performance. The expected level for the secondary instruments is equivalent to an acceptable performance of a junior recital.

Performing forces for MM conducting recitals are obtained in one of the following three ways:

1. Most customarily, the student organizes his/her own ensemble, of a size appropriate to the repertoire approved for the recital. Ensemble personnel consists primarily of UNL student musicians engaged by the student conductor; when necessary, these forces may be augmented by professional musicians from outside UNL. (Any expenses incurred forming the recital ensemble are the responsibility of the conducting student.) Performing personnel should be selected in close consultation with studio faculty in the student's performing area; a complete written list of performers must be approved by the Chair of the student's Supervisory Committee prior to the first rehearsal. The student also assumes responsibility for all rehearsals, rehearsal space, rehearsal accompanists, instruments, scores and parts, and performance location.
2. Less commonly, a standing ensemble of the Glenn Korff School of Music may on occasion be available for use in all or part of a MM conducting recital. Again, this situation arises relatively rarely, and always at the discretion of the ensemble's director and instructor of record, and with the approval of the Chair of the student's Supervisory Committee.
3. In exceptional circumstances, a standing ensemble from outside the Glenn Korff School of Music may be used for a MM conducting recital. These circumstances are likely to exist when the conducting student is affiliated with an outside ensemble as its director or as an associate conductor, and when the outside ensemble is judged by the student's Supervisory

Committee to exhibit a technical and artistic level of performance commensurate with the level of conducting technique and interpretation expected of a student in the MM program. Any UNL graduate student conductor desiring to use a non-UNL ensemble must request permission, in writing, from his/her Supervisory Committee. The conducting student presenting the recital is responsible for initiating the written petition and must obtain signatures from all his/her Supervisory Committee members before the recital is scheduled. A copy of the approved petition is to be placed in the student's official folder.

## Procedural Info for all MM Recitals

Each graduate recital must be recorded. The recording is kept in the Music Library as a permanent record of the recital. A grade for the recital will not be accepted until the completed recording and the recital form are given to the Graduate Secretary.

### RECITAL PROCEDURES

Students who want to give a solo or chamber recital in Glenn Korff School of Music facilities, whether that recital is for degree credit or not, must follow certain rules and regulations. Off-campus recitals by School of Music students may be bound by certain stipulations as well.

#### Enrollment

Students must be concurrently enrolled in major applied lessons during the semester in which they give a degree recital. Non-degree recitals do not require enrollment, unless for some reason the student wishes to have the recital on their transcript.

#### Recital Course Numbers

MM and DMA students use the course number MUSR 98-Grad Recital (and for additional recitals, under some circumstances, MUSR 91A and MUSR 91B) for zero-credit degree recitals. DMA students use MUSR 998 (1-3 credits) for a degree recital (including the lecture recital), if it is to be for credit, up to a maximum of 12 credits in the program of study.

#### Recital Sign-Up

Students doing a degree recital must sign up and register the date whether or not the recital will be on campus.

For fall-semester recitals, students and faculty are provided at the very beginning of the semester with a list of possible recital dates in either Kimball Recital Hall or Westbrook Recital Hall (WMB rm 119), and recital sign-up is scheduled for Week 3.

For spring-semester recitals, a list of possible dates is posted a few weeks before the end of the semester, and sign-up begins in Week 15 (the last week of classes) and run through the end of finals week.

Priority in scheduling goes to graduate students over undergraduates, and to degree recitals over non-degree recitals.

Sign-up itself unfolds over three days:

On the first day of recital sign up, graduate students may sign up for a recital for degree credit only.

On the second day of recital sign up, undergraduate students may sign up for a recital for degree

credit only.

On the third day of recital sign up, any student may sign up for a non-degree credit recital.

On the appropriate sign-up day, students come to staff member Mark Nealeigh (WMB rm 119.1) with the date and time they wish to reserve. He prints out a contract with that information and takes their recital fee (\$25 on campus, \$5 off campus). To confirm the recital and hold the date, students must return a signed contract to Mr. Nealeigh by the due date specified on the contract. At the time of sign-up the student also receives a packet of recital information. The packet contains a variety of essential information, including deadlines for the manufacture and formatting of programs (and including the "Master of Music Recital Checklist" that is due in the Music Office two weeks before the recital).

## **DEADLINES FOR ALL MM DEGREE RECITALS**

### **Two Weeks Prior to Recital**

- Submit recital program data to the Staff Secretary. Submit the Supervisory Committee Recital Checklist to the Graduate Secretary two weeks before the scheduled degree recital. Failure to do so may result in cancellation of the recital. Substitutions in supervisory committees for degree recitals are approved by the chair of that committee; any changes, even temporary, must be recorded with the Graduate Secretary.

NOTE: THE STUDENT IS RESPONSIBLE FOR OBTAINING A FACULTY MEMBER TO SUBSTITUTE FOR ANY MEMBER OF THE SUPERVISORY COMMITTEE WHO CANNOT ATTEND THE DEGREE RECITAL. ADDITIONALLY, IT IS THE RESPONSIBILITY OF THE STUDENT TO COMMUNICATE TO EACH MEMBER OF THE SUPERVISORY COMMITTEE ANY CHANGES OF AGREED TIME OR DATE OF THE RECITAL.

### **One Week Prior to Recital**

- Remind the supervisory committee members of the recital date. The student is responsible for finding a substitute for a committee member who is not able to attend. If a substitute is necessary, the Graduate Secretary must be informed of the substitution.

## **PIANO ACCOMPANIST POLICY FOR MM STUDIO LESSONS, JURIES, AND DEGREE RECITALS**

In order to provide a positive studio and performance environment for students, the Glenn Korff School of Music employs staff accompanists, graduate teaching assistants, and pianists registered in MUDC/MUCO 440/840 (A and/or B) to support applied studio lessons, semester juries, and departmental recitals as much as possible.

### **Assignment Procedure**

All faculty members receive an Accompanist Request Form for each applied major at the outset of each semester. The request form requires providing information such as the student's name, class

standing, semester repertoire, and recital plans. Studio assignments are made based on a priority system that considers degree status, recital preparation, and the availability of accompanists. It is the responsibility of the instructor, the student, and the accompanist together to decide upon suitable lesson times for the semester.

Additional services beyond those able to be supported by the School in any given semester (in particular, services such as degree recitals and/or recital preparation) must be contracted directly by students with accompanists at their hourly rates. In order to avoid potential misunderstandings it is strongly recommended that students determine all costs with their accompanists prior to any engagement.

## Performance Juries

The performance jury is the equivalent of a final exam for the applied area(s) of semester study. Juries in the major applied areas, required of music majors and minors, are held during the week of final exams. Scheduling is done by individual sign-up.

All applied music students must take a jury examination at the end of each semester. Students may be exempted from jury examinations only if they have performed a recital that semester in fulfillment of degree requirements.

Approximately 10 days prior to exams, sign-up sheets are posted on the appropriate applied faculty doors (usually the head of the area, such as brass, woodwinds, voice, etc.). Specific content and length of each student's jury is determined by the applied area. A panel of area faculty members serves as the evaluating group; each member registers a grade for the performance and the results are averaged together. The final jury grade is weighed as one third of the current semester's final applied studio grade.

Failure to meet expected standards in a jury can result in probationary status for one semester at the end of which significant improvement must be demonstrated. If standards are not sufficiently met, dismissal from the applied area and reduction or elimination of scholarship support are considered by the appropriate area faculty member.

## Thesis & Original Composition

Students accepted into Option I are required to write a thesis or an original composition. The subject of the thesis, or the nature of the original composition, is determined by the student and faculty advisor. Students planning to write a thesis should take Music 881 (Music Bibliography) as early as possible. Thesis requirements in style, form, due dates, and deposition are available in the *Guidelines for Preparing a Thesis/Dissertation* found on the Graduate Studies website at: <https://www.unl.edu/gradstudies/current/degrees/masters> .

**IT IS THE RESPONSIBILITY OF THE STUDENT TO BE FAMILIAR WITH ALL THE REGULATIONS AND PROCEDURES GOVERNING THE PREPARATION AND SUBMISSION OF THE THESIS.**



The Final Examination Report Form (an application for oral examination) must be submitted to the Office of Graduate Studies at least four weeks prior to the date of the oral examination (three weeks in the summer). The Masters thesis and abstract in preliminary form must be approved by the advisor prior to applying for the final oral examination or its waiver. A copy of the thesis and abstract in preliminary form must be emailed to the masters degree specialist in the Office of Graduate Studies for approval at least two weeks (one week in the summer) prior to the final oral examination.

## Comprehensive Exams

The various MM degree plans follow different guidelines regarding comprehensive examinations (see below), but in every case an oral exam is compulsory, and it should last at least 45 minutes.

If the supervisory committee wishes to defer the grade of the oral examination, the student has two weeks in which to re-take the portion which was not passed. If the re-take is not passed, the student is required to repeat the entire oral examination during the subsequent semester. If the supervisory committee decides that a student failed the oral examination, a re-examination may not be scheduled until the following semester.

The Final Oral Examination Report Form must be filed in the Office of Graduate Studies at least four weeks before the oral examination. Prior to this time, the candidate must obtain approval from the chair of the supervisory committee to take the oral examination and notify the Graduate Secretary in the Music Office.

### **OPTIONS IA and IB**

The MM comprehensive examination for Options IA and IB is the defense of the student's thesis. The candidate may be asked to summarize the thesis and/or its genesis, to answer questions about specific elements of the project, to contextualize the project in a larger scholarly, musical, or historical context, or to speculate about additional research or compositional avenues suggested by the project.

### **OPTION IC**

The exam for candidates for Option IC is in two parts: the written examination and the oral examination.

Candidates pursuing Option IC are eligible to take their written examination no earlier than their third semester of study. The written examination is most often held on the Thursday following Fall Break and the Thursday following Spring Break. This may vary depending on the relationship of fixed deadlines set by the Office of Graduate Studies to the academic calendar in the school year in question. Students should check with the GKSOM Graduate Secretary for the exact date in any given semester.

The written examination lasts for ninety minutes. Students will write responses to three questions or prompts. These questions will be developed by the three members of the student's Supervisory

Committee, in a manner directed by the Supervisory Committee Chair. The form and content of the questions will be determined according to the student's scholarly and artistic interests. The list of three questions and the desired format of the responses shall be made available to the student no later than five days prior to his/her exam time.

At the chair's discretion, members of the committee may consult with the student to determine the content and nature of the questions and required responses. In addition to prose answers, questions requiring response in the form of composition and/or musical analysis are acceptable if approved by the Supervisory Committee Chair. The three questions may assess the student's knowledge of theory, history, and/or musicology from any period of Western music, non-Western music, and other musical styles/genres as appropriate; however, at least one question must require the student in part to write prose about their own compositions and/or artistic philosophy.

Responses are assessed using the following scale: 1) Pass; 2) Defer (students retake the written exam with similar question[s] in the current semester), or 3) No Pass (students must retake the written exam with new question[s] in a subsequent semester). Students will not be eligible to take the Oral Examination until successfully receiving a grade of Pass on all elements of their Comprehensive Written Exam. Students who fail the written exam *and* fail a retake in the following semester will be placed on academic probation.

### **OPTION III**

The MM comprehensive examination for Option III is an oral exam before the supervisory committee. This exam covers the major applied area (pedagogy, literature, etc.) and the graduate recital. The exam is informed by an essay, prepared and submitted electronically in pdf format by the student to each individual member of the student's Supervisory Committee no less than one week prior to the oral exam. The essay should provide detailed historical, stylistic, and analytical perspectives of the compositions performed on the student's recital. Scholarly citation is required if external sources are consulted. The candidate brings the scores of the recital works performed to the examination and should be prepared to demonstrate intellectual mastery of the music in the discussion which would typically consider the theoretical, biographical, historical, stylistic, and pedagogical background of the pieces. The discussion then may expand to probe more broadly and deeply into relevant history and repertoire of the applied area. The candidate should plan to demonstrate fluency with the applied area of study that ranges well beyond the music from the recital.

### **OPTION I (D) & II**

All candidates are required to pass a 90-minute oral examination before completing the requirements for the Master of Music degree. Students may schedule the examination in the semester during, but not before, the semester in which the course work is to be completed. A Final Examination Report Form must be filed in the Office of Graduate Studies at least four weeks before the examination (three weeks in the summer). Prior to this time, the student must obtain approval from the chair of the supervisory committee to take the exam and notify the Graduate Secretary in the Music Office.

Two weeks prior to the examination the student will submit to the Graduate Secretary a portfolio containing:

1. a 10-15 minute video file demonstrating the application of knowledge and skills learned in the Masters program to a K-12 teaching setting;
2. a written 1-to-3 page statement of the student's philosophy of music education; and
3. a research paper previously (completed in either MUED 843, 845, or 928) or a Masters Research Document (completed in MUED 897).

The examination consists of two parts:

1. The student is given 90 minutes to complete a theoretical and historical analysis of a band, choral, or orchestral score from a historical period and stylistic genre relevant to the students' teaching assignment prior to the oral examination.
2. The portfolio and the analysis become the basis of a 90-minute oral examination conducted by the supervisory committee.

The examination is graded as follows: Pass, Deferred with a re-take of a portion of the exam during the current semester, or No Pass with a re-take of the entire exam during a subsequent semester or summer session. If during the subsequent semester a candidate re-takes the examination and it is again graded No Pass, the candidate will be asked to take one or more additional courses. After completing that course work, the candidate may re-take the exam a final time.

## Probation or Termination

Graduate students in the Glenn Korff School of Music are expected to maintain a high level of achievement in their graduate studies. Accordingly, students who do not maintain satisfactory progress may be subject to being placed on probation, being terminated from a degree program, or being denied permission to continue graduate studies in the University. Except in cases of dismissal because of violations of the Student Code of Conduct, upon termination from a graduate degree program and/or dismissal from the Graduate College, students may apply for admission to another degree program or admission as a non-degree seeking student only with the approval of the Dean for Graduate Studies. No student on probation may receive a graduate degree.

Probation or termination recommendations may be made by the student's adviser (masters students) or [the Supervisory Committee (doctoral students)] in writing, and must be approved by the Graduate Committee overseeing the student's major. The Graduate Committee overseeing the student's major must communicate the probation or termination recommendation in writing to the campus Dean for Graduate Studies. A copy of the recommendation must be sent to the student.

For all graduate students at UNL, probation or termination recommendations may be made under the following conditions: a) violations of the "Student Code of Conduct" listed in the Graduate Bulletin, b) failure to satisfy "Scholastic Grade Requirements" also listed in the Graduate Bulletin, c) failure in qualifying examinations, preliminary examinations, comprehensive examinations or final degree examinations, d) failure to master the methodology and content of one's field in a manner that is sufficient to complete a successful thesis or dissertation., or e) in fields leading to licensure or certification, ethical misconduct or lack of professional promise in the professional field. Termination recommendations may also be made if a student fails to satisfy conditions required for removal of probationary status or provisional admission. Students have the right to appeal a probation or termination recommendation following procedures stipulated in the 'General

Appeals Procedures . . . ' section of the Graduate Bulletin.

# Student Organizations

## SERVICE ORGANIZATIONS

The following organizations participate in many activities to serve the Glenn Korff School of Music. They also sponsor concerts, recitals, and activities which support members of the organization, the music students in general, and the School.

Kappa Kappa Psi - honorary band fraternity

Mu Phi Epsilon - professional music fraternity

Pi Kappa Lambda - honorary academic society

Sigma Alpha Iota - professional music fraternity for women

Phi Mu Alpha Sinfonia - Professional music fraternity for men

## PROFESSIONAL ORGANIZATIONS

Each discipline within the music profession has at least one organization designed to foster and promote knowledge and facilitate communication among serious musicians. All of the organizations encourage student memberships.

ACDA American Choral Directors Association

ASTA American String Teachers Association

MENC Music Educators National Conference

MTNA Music Teachers National Association

NAJE National Association of Jazz Educators

NMEA Nebraska Music Educators Association

NSBA Nebraska State Bandmasters Association

In addition to those listed above, there are specific organizations for singers, specific instrumental areas, and persons interested in musicological research. Please consult with the appropriate faculty member for further information.

# Graduate Solo Competition

## Graduate Solo Competition

### Rules and Guidelines

The Graduate Solo Competition is held during the fall semester, and all dates and deadlines for the competition will be announced early in the fall semester. Winners are scheduled to perform with the

University Symphony Orchestra or University Wind Ensemble, as the repertoire dictates, during the same academic year. The first round of competition, held in the fall semester before Fall Break, will be area-based (the six areas for this competition are brass/percussion; organ; piano; string; voice; and woodwinds), and the first round will be organized, coordinated and monitored by the faculty member who is head of the area. No more than three finalists from each area may be put through to the final round of competition. This final round of competition, open to observers, will be organized, coordinated and monitored by a designated School of Music faculty coordinator. It will take place each year after Fall Break, on a weeknight later in the month of October, from 6:30 to 9:30 pm in Westbrook Recital Hall (rm 119).

The Graduate Solo Competition is held in conjunction with an Undergraduate Solo Competition that is run at the same time of the fall semester. No more than two graduate students and two undergraduate students will be named winners each year. Assuming that all required rules and guidelines have been satisfied, the sole criteria for selection of the winner(s) is the quality of the performance. In the case of multiple movements, or arias for example, judges may specify those that qualify for the concert. The judges may select four, three, two, one, or no winner depending on the quality of the performances heard during the Graduate and Undergraduate competitions.

Students entering the competition must be currently pursuing a graduate music degree and registered at the 800 or 900 applied level in the performance area in which they are competing. Winners are ineligible as candidates in future Graduate Solo Competitions if pursuing the same degree.

The online application form for the competition can be found on the Glenn Korff School of Music website under *Current Students* under *Forms* at <https://arts.unl.edu/music/solo-concerto-competition-application> and this site will begin accepting submissions in August. Upon submission your application will automatically be sent to your applied teacher, ensemble director, and the competition coordinator. The coordinator will provide all application information to the area heads, who will then coordinate the preliminary competition rounds.

In addition to standard information including student name, performance area, year in school, and current contact information, the application requires:

1. The title, movement(s), composer (and arranger if applicable) of the music, with biographical dates and any other appropriate information, printed exactly as it should appear in a concert program.
2. The length of the composition in minutes and seconds.

The length of each audition shall not exceed 15 minutes. Actual concert performance time of the music may vary, but the length of the works presented may not allow for all winners to be scheduled on the concert performance with the ensemble. Memorization is required in performance areas for which it is traditional. Multiple movements are permitted in the case of shorter works, and more than one vocal work may be presented, such as shorter arias. All vocal works must be in the original key. Rehearsal time in the audition venue cannot be provided.

Music performed in the competition must be the same as that for the concert. At each round of the competition it is expected that candidates will supply one copy of the music for the judges. Photocopies are not permitted.

The composition chosen by the student must be performable by resources available at UNL. Further the complete score and parts for the accompanying ensemble must be available for purchase or rental. If in doubt, the student and the student's applied studio instructor should consult with the appropriate music director of the accompanying ensemble in advance of the first round of competition to ensure availability of music, accompaniment capability, and appropriate instrumentation/ensemble size requirements.

Three professional musicians from outside the Glenn Korff School of Music are brought in to adjudicate the final round of the competition. UNL Symphony Orchestra and University Wind Ensemble directors may serve in an ex-officio capacity. Applied faculty with students in the competition are ineligible to adjudicate. Also, teachers cannot serve as accompanists for their own students.

## Graduate Certificates

### Post-Baccalaureate Initial Teacher Certification in Music

This teacher certification program is not a degree program, but rather an individualized program of study, based on past coursework in an undergraduate degree already earned, leading to initial teacher certification in music. The coordinator of post-baccalaureate teacher certification in music is Professor Robert Woody, Glenn Korff School of Music, 354 Westbrook Music Building, UNL, Lincoln, NE 68588-0100; phone 402.472.6231; e-mail [rwoody2@unl.edu](mailto:rwoody2@unl.edu).

### Music Entrepreneurship Graduate Certificate

The Glenn Korff School of Music and UNL's College of Business Administration jointly offer a Music Entrepreneurship Graduate Certificate.

The certificate program requires 12 credits in the following four courses. These courses are not a part of any regular masters or doctoral program, but could be used as electives in some Masters or Doctoral Programs in music. Courses in the program are offered during the academic year, with ENTR 823 also offered on-line.

[MUSC 898](#): Special Topics in Music (Entrepreneurship) (3 credits)

[MUSC 894](#): Internship (3 credits)

[ENTR 821](#): Initiating Entrepreneurship Growth (3 credits)

[ENTR 823](#): Business Plan Development and Decisionmaking (3 credits)

For more information on this joint certificate program, see [https://www.unl.edu/gradstudies/prospective/programs/Cert\\_MusicEntrepreneurship](https://www.unl.edu/gradstudies/prospective/programs/Cert_MusicEntrepreneurship)

## MM Forms

---

[MM Forms](#)

[MM Recital Attendance](#) (must be returned to the Music Office at least 2 weeks prior to the degree recital)

[Graduate Recital Approval](#)

[Appointment of Supervisory Committee](#)

[Memorandum of Courses](#). Please go to the Graduate Studies website ([www.unl.edu/gradstudies/current/degrees#masters](http://www.unl.edu/gradstudies/current/degrees#masters)) for the writeable pdf

[Final Examination Report for Masters Degree](#). Please go to the Graduate Studies website ([www.unl.edu/gradstudies/current/degrees#masters](http://www.unl.edu/gradstudies/current/degrees#masters)) for the writeable pdf

---