

## Faculty Presentation of Research/Creative Activity Grant

---

2016-17

This competitive grant offers support to faculty members for off-campus presentation of research or creative activity of substantial quality.

**Applications due:** September 11, 2016, 5:00 p.m., for funding period 1  
January 11, 2017, 5:00 p.m., for funding period 2  
April 5, 2017, 5:00 p.m., for funding period 3

**Funding periods:** 1: November 15, 2016 – July 14, 2017  
2: March 15, 2017 – November 14, 2017  
3: July 15, 2017 – March 14, 2018

### Guidelines

Applicant must hold a paid appointment in the College with the rank of Lecturer (0.5 or more FTE), Senior Lecturer, Assistant Professor, Assistant Professor of Practice, Research Assistant Professor or above. Visiting, adjunct, and emeriti faculty are ineligible.

Faculty may receive Presentation Grant funding for no more than two activities per fiscal year (July 1 – June 30). This limitation applies to faculty members applying individually or as part of a group. Faculty may not apply more than once for funding for the same activity.

All awards are contingent upon adherence to University policy governing off-campus activities.

### Application

Applications are submitted through NUGrant ([nugrant.unl.edu](http://nugrant.unl.edu)). Go to “Internal Competitions”, create a new application, and select the appropriate grant from the drop-down menu. Applicants are required to upload to the NUGrant application form the following documents:

1. Hixson-Lied Grant Budget Worksheet (Excel spreadsheet template, available for download at the college website)
2. Project description, a two-page maximum document (Word or pdf format) that provides:
  - a. A description of the proposed activity
  - b. A description of how the proposed activity relates to the applicant’s long-term scholarly/creative agenda
  - c. A description of the significance of the proposed activity’s impact on the applicant’s discipline

- d. A description of the scope of the event and the selection process for acceptance or invitation
  - e. A description of expected outcomes resulting from the proposed activity (e.g., future publications, performances, exhibitions, recordings, presentations)
3. Curriculum vitae, two pages maximum (Word or pdf), including all significant presentations of creative or scholarly activity in the last 5 years as well as grants awarded or pending from the last 5 years.

Applications must be submitted by the deadline above. Incomplete or late applications will not be considered. Documents exceeding maximum page lengths will not be considered.

### Review and notification

Applications are reviewed by the Faculty Research Travel Committee and evaluated according to the following criteria:

- Evidence of thorough planning of the project, based on budget and project description
- Significance of proposed activity to the applicant's long-term scholarly/creative agenda
- Significance of proposed activity in the applicant's discipline
- Impact of proposed activity on the Hixson-Lied College of Fine and Performing Arts and applicant's department
- Scope and selectivity of the proposed activity

The College Administrative Council determines the amount of funding for each application recommended by the Faculty Research Travel Committee. The Associate Dean makes awards based on the Administrative Council's recommendations. Applicants will be notified of decisions on awards within approximately 6 weeks of the due date.

### Final report

A final report is due no later than 30 days after the completion of the activity. Use the final report template provided with your award letter, or download it from the HLCFPA website. Submit the report to Associate Dean Christopher Marks (cmarks2@unl.edu) and to your School Director. No applications for future funding will be considered for any individual who has not completed an overdue report.

If you have questions regarding the application process, please contact Associate Dean Christopher Marks at cmarks2@unl.edu, 402-472-9339.