

## Faculty Research/Creative Activity Grant

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2018–19

This competitive grant is designed to encourage and enhance the activities of the College faculty by supporting research and creative activities.

**Application due:** January 4, 2019, 5:00 p.m.

**Funding period:** March 1, 2019 – February 28, 2020

**Maximum funding amount:** \$7,500

### Guidelines

Applicant must hold a paid appointment in the College with the rank of Lecturer (0.5 or more FTE), Senior Lecturer, Assistant Professor, Assistant Professor of Practice, Research Assistant Professor or above. Visiting, adjunct, and emeriti faculty are ineligible.

Applicants are encouraged to apply for outside funding to support the project, but this grant is not contingent on outside funding.

Funding may be used for any aspect of a project deemed necessary by the applicant (except applicant's salary), including, but not limited to, equipment, travel, stipends for research assistants, fees for permission to publish, or subventions to support publication. All awards are contingent upon adherence to University policy governing off-campus activities.

### Application

Applications are submitted through NUGrant ([nugrant.unl.edu](http://nugrant.unl.edu)). Go to "Internal Competitions", create a new application, and select the appropriate grant from the drop-down menu. Applicants are required to upload to the NUGrant application form the following documents:

1. Hixson-Lied Grant Budget Worksheet (Excel spreadsheet template, available for download at the college website)
2. Project description, a three-page maximum document (Word or pdf format) that provides:
  - a. A description of the proposed activity
  - b. A description of how the proposed activity relates to the applicant's long-term scholarly/creative agenda
  - c. A description of the significance of the proposed activity's impact on the applicant's discipline

- d. If applicable, a description of past Hixson-Lied funding that has supported this project (or closely related projects) or future funding that may be necessary to continue the project
  - e. A statement as to whether the project can be completed if only partial funding is possible
  - f. A description of expected outcomes resulting from the proposed activity (e.g., publications, performances, exhibitions, recordings, presentations)
3. Curriculum vitae, two pages maximum (Word or pdf), including all significant creative or scholarly activity in the last 5 years as well as grants awarded or pending from the last 5 years.

Applications must be submitted by the deadline above. Incomplete or late applications will not be considered. Documents exceeding maximum page lengths will not be considered.

## Review and notification

Applications are reviewed by the College Executive Committee and evaluated according to the following criteria:

- Evidence of thorough planning of the project, based on budget and project description
- Significance of proposed activity to the applicant's long-term scholarly/creative agenda
- Significance of proposed activity in the applicant's discipline
- Impact of proposed activity on the Hixson-Lied College of Fine and Performing Arts and applicant's department

The Associate Dean makes awards based on the Executive Committee's recommendations. Applicants will be notified of decisions on awards within approximately 6 weeks of the due date.

## Final report

A final report is due no later than 30 days after the completion of the activity. Use the final report template provided with your award letter, or download it from the HLCFPA website. Submit the report to [HL-Grants@unl.edu](mailto:HL-Grants@unl.edu) and to your School Director. No applications for future funding will be considered for any individual who has not completed an overdue report.

If you have questions regarding the application process, please contact Acting Associate Dean Stan Kleppinger at [kleppinger@unl.edu](mailto:kleppinger@unl.edu), 402-472-9339.