

Important dates 2016-17
Hixson-Lied College of Fine and Performing Arts

August 16, 2016 3:00 PM - 5:00 PM	College Convocation <i>Lied Commons</i>
August 26, 2016 10:30 AM - 11:30 AM	College Curriculum Committee meeting
September 6, 2016 5:00 PM	Faculty Presentation grant applications due <i>Applications for funding period 11/15/16 - 7/14/17</i>
September 9, 2016 8:15 AM - 9:30 AM	Undergraduate Student Advisory Board meeting
September 16, 2016 10:30 AM - 12:00 PM	College Curriculum Committee meeting
September 29, 2016 8:30 AM - 9:30 AM	Graduate Student Advisory Board meeting
September 30, 2016 10:30 AM - 12:00 PM	College Curriculum Committee meeting
September 30, 2016 3:30 PM - 5:00 PM	College Executive Committee meeting
September 30, 2016 8:15 AM - 9:30 AM	Undergraduate Student Advisory Board meeting
September 30, 2016 5:00 PM	Student grant applications due (all types) <i>http://arts.unl.edu/hlfpa/student-grants. Undergrad Scholarly/Creative for funding period 1/1/17 - 12/31/17; Grad Scholarly/Creative for funding period 11/15/16 - 12/31/17; Presentation for Spring or Summer term 2017; Study for Spring or Summer term 2017</i>
September 30, 2016	Thesis projects for December graduates due to Directors for immediate transmittal to Associate Dean <i>http://arts.unl.edu/hlfpa/student-resources</i>
October 3, 2016	Faculty Development Leave applications due to Directors
October 3, 2016	Course and Laboratory Fee requests due on NUGrant for review by Dean's Office <i>http://svcaa.unl.edu/academic-program-planning/course-laboratory-fees</i>
October 5, 2016 5:00 PM	Faculty Development grant applications due <i>Applications for funding period 1/1/17 - 6/30/17</i>
October 21, 2016 10:30 AM - 12:00 PM	College Curriculum Committee meeting
October 27, 2016	Graduate Student Advisory Board meeting

8:30 AM - 9:30 AM	<i>Hixson-Lied grant review</i>
October 28, 2016 3:30 PM - 5:00 PM	College Executive Committee meeting
October 28, 2016 8:15 AM - 9:30 AM	Undergraduate Student Advisory Board meeting <i>Hixson-Lied grant review</i>
October 28, 2016	Recommendations on reappointment of faculty in 2nd year of specific-term appointment due to Dean from departments
October 31, 2016	Faculty Development Leave applications due to Dean
November 1, 2016	Course and Laboratory Fee requests due to SVCAA through NUGrant <i>http://svcaa.unl.edu/academic-program-planning/course-laboratory-fees</i>
November 11, 2016 11:30 AM - 1:00 PM	College faculty meeting
November 17, 2016 8:30 AM - 9:30 AM	Graduate Student Advisory Board meeting
November 18, 2016 10:30 AM - 12:00 PM	College Curriculum Committee meeting
November 18, 2016 8:15 AM - 9:30 AM	Undergraduate Student Advisory Board meeting
November 21, 2016	Thesis project contracts for May and August graduates due to Associate Dean <i>http://arts.unl.edu/hlfpa/student-resources</i>
November 23, 2016	Files for candidates for tenure with promotion due in Dean's Office
December 2, 2016	College Distinguished Teaching Award nominations due to Associate Dean <i>http://svcaa.unl.edu/honors-development/awards</i>
December 2, 2016	Edgerton Junior Faculty Award nominations due to Dean <i>http://svcaa.unl.edu/honors-development/awards</i>
December 2, 2016	Sorenson Award for Distinguished Teaching in the Humanities nominations due to Dean <i>http://svcaa.unl.edu/honors-development/awards</i>
December 8, 2016 8:30 AM - 9:30 AM	Graduate Student Advisory Board meeting
December 9, 2016	Nebraska Young Artists Award applications due to Kathe Andersen <i>http://arts.unl.edu/hlfpa/nebraska-young-artist-awards</i>
December 9, 2016	Alumni Award nominations due to Kathe Andersen

<http://arts.unl.edu/hlfpa/alumni-board-awards>

December 9, 2016 3:30 PM - 5:00 PM	College Executive Committee meeting <i>Tenure review</i>
December 9, 2016 8:15 AM - 9:30 AM	Undergraduate Student Advisory Board meeting
December 9, 2016	Non-reappointment notification for faculty in 2nd year of specific-term appointment due to SVCAA <i>The Dean or the Chair must give written notice to a faculty member in the second year of a specific-term appointment if he/she will not be reappointed beyond the second year.</i>
December 23, 2016	Files for candidates for promotion unrelated to tenure due in Dean's Office
January 6, 2017 5:00 PM	Faculty Research/Creative grant applications due <i>Applications for funding period 3/1/17 - 2/28-18</i>
January 6, 2017 3:30 PM - 5:00 PM	College Executive Committee meeting <i>Promotion review</i>
January 9, 2017	Recommendations on reappointment of faculty in 1st year of specific-term appointment due to Dean from departments
January 11, 2017 5:00 PM	Faculty Presentation grant applications due <i>Applications for funding period 3/15/17 - 11/14/17</i>
January 13, 2017 3:30 PM - 5:00 PM	College Executive Committee meeting <i>Promotion review</i>
January 13, 2017	Director review process initiated by Dean
January 26, 2017 8:30 AM - 9:30 AM	Graduate Student Advisory Board meeting
January 27, 2017 10:30 AM - 12:00 PM	College Curriculum Committee meeting
January 27, 2017 3:30 PM - 5:00 PM	College Executive Committee meeting <i>Hixson-Lied grant review</i>
January 27, 2017 8:15 AM - 9:30 AM	Undergraduate Student Advisory Board meeting
January 31, 2017	Hixson-Lied Staff Award nominations due to Directors (or Associate Dean for Dean's Office staff) <i>Department staff nominations due to Directors; College staff nominations due to Associate Dean. http://arts.unl.edu/hlfpa/faculty-staff-awards</i>
January 31, 2017	Decisions on tenure with promotion due to SVCAA with files

Updated August 31, 2016

Nominations for tenure with promotion which would go into effect July 1, 2017 (12 month appointments) or August 14, 2017 (academic year appointments). Decisions not to recommend tenure must also be reported.

- February 6, 2017** Outstanding GTA Award nominations due to Kathe Andersen
<http://arts.unl.edu/hlfpa/outstanding-gta-award-nomination>
- February 6, 2017** Current Hixson-Lied program status reports due to Dean
- February 15, 2017** Hixson-Lied Staff Award nominations due to Dean
<http://arts.unl.edu/hlfpa/faculty-staff-awards>
- February 20, 2017** Non-reappointment notification for faculty in 1st year of specific-term appointment due to SVCAA
The Dean or the Chair must give written notice to a faculty member in the first year of a specific-term appointment if he/she will not be reappointed beyond the first year.
- February 20, 2017** Thesis projects for May and August graduates due to Directors for immediate transmittal to Associate Dean
<http://arts.unl.edu/hlfpa/student-resources>
- February 23, 2017** Graduate Student Advisory Board meeting
8:30 AM - 9:30 AM
- February 24, 2017** College Curriculum Committee meeting
10:30 AM - 12:00 PM
- February 24, 2017** College Executive Committee meeting
3:30 PM - 5:00 PM
- February 24, 2017** Undergraduate Student Advisory Board meeting
8:15 AM - 9:30 AM
- February 28, 2017** Decisions on promotion unrelated to tenure due to SVCAA with files
Nominations for promotion not connected to tenure decisions which will go into effect July 1, 2017 (12 month appointments) or August 14, 2017 (academic year appointments).
- March 3, 2017** Student grant applications due (all types)
5:00 PM
<http://arts.unl.edu/hlfpa/student-grants>. Undergrad Scholarly/Creative for funding period 5/1/17 - 4/30/18; Grad Scholarly/Creative for funding period 5/1/17 - 4/30/18; Presentation for Summer or Fall term 2017; Study for Summer or Fall term 2017
- March 15, 2017** Hixson-Lied Faculty Award nominations due to Directors
<http://arts.unl.edu/hlfpa/faculty-staff-awards>
- March 17, 2017** College Executive Committee meeting
3:30 PM - 5:00 PM
- March 20, 2017** Recommendations on reappointment of Professors of Practice and Research Professors in penultimate year of contract due to Dean from departments

March 24, 2017	Recommendations on reappointment of faculty beyond 2nd year of specific-term 9- mo appointment due to Dean from departments
March 30, 2017 8:30 AM - 9:30 AM	Graduate Student Advisory Board meeting <i>Hixson-Lied grant review</i>
March 31, 2017 10:30 AM - 12:00 PM	College Curriculum Committee meeting
March 31, 2017 3:30 PM - 5:00 PM	College faculty meeting
March 31, 2017 8:15 AM - 9:30 AM	Undergraduate Student Advisory Board meeting <i>Hixson-Lied grant review</i>
April 3, 2017	Hixson-Lied Faculty Award nominations due to Associate Dean <i>http://arts.unl.edu/hlfpa/faculty-staff-awards</i>
April 3, 2017	Hixson-Lied Professorship nominations due to Dean <i>http://arts.unl.edu/hlfpa/hixson-lied-professorships</i>
April 3, 2017	Thesis project contracts for December 2017 graduates due to Associate Dean <i>http://arts.unl.edu/hlfpa/student-resources</i>
April 5, 2017	Nebraska Young Artists Award Day <i>http://arts.unl.edu/hlfpa/alumni-board-awards</i>
April 5, 2017 5:00 PM	Faculty Presentation grant applications due <i>Applications for funding period 7/15/17 - 3/14/18</i>
April 5, 2017 5:00 PM	Faculty Development grant applications due <i>Applications for funding period 7/1/17 -12/31/17</i>
April 14, 2017	Hixson-Lied Scholarship information due to Dean from Directors <i>http://arts.unl.edu/hlfpa/hixson-lied-undergraduate-scholarships</i>
April 21, 2017	Alumni Weekend
April 22, 2017	College Honors Day Dinner
April 27, 2017 8:30 AM - 9:30 AM	Graduate Student Advisory Board meeting
April 28, 2017 10:30 AM - 12:00 PM	College Curriculum Committee meeting
April 28, 2017 3:30 PM - 5:00 PM	College Executive Committee meeting
April 28, 2017 8:15 AM - 9:30 AM	Undergraduate Student Advisory Board meeting

- April 28, 2017** Tenure and promotion candidates list for 2017-18 due to Dean
- May 1, 2017** Non-reappointment notification for Professors of Practice and Research Professors in penultimate year of contract
- If the stated term of the appointment expires after two years of continuous service on a Faculty Practice Appointment or a Faculty Research Appointment, notice shall be given by an appropriate administrative officer not less than twelve (12) months in advance of the termination date. If written notice is not given to the appointee...the appointment shall be extended for a period of twelve (12) months. (BOR bylaws 4.4.8)*
- May 5, 2017** Non-reappointment notification for faculty beyond 2nd year of specific-term 9-mo appointment due to SVCAA
- The Dean or the Chair must give written notice to an academic-year faculty member who has completed 2 or more years of a specific-term appointment, if he/she will not be reappointed beyond 2017-2018.*
- May 15, 2017** Faculty notes for Arts Magazine due to Kathe Andersen
- <http://arts.unl.edu/alumni/alumni-publications>*
- May 15, 2017** Hixson-Lied Scholarship letters sent by Dean
- May 17, 2017** Recommendations on reappointment of faculty beyond 2nd year of specific-term 12-mo appointment due to Dean from departments
- June 28, 2017** Non-reappointment notification for faculty beyond 2nd year of specific-term 12-mo appointment due to SVCAA
- The Dean or the Chair must give written notice to a faculty member on a full-year specific-term appointment who has completed 2 or more years of the appointment, if he/she will not be reappointed beyond June 30, 2018.*

