

**Hixson-Lied College of Fine and Performing Arts
Faculty Meeting
Public Meeting via Zoom Video Conference
Friday, April 3, 2020, 3:30-5:00 p.m.**

Greeting:

Dean O'Connor thanked everyone for attending and making the effort in extraordinary times.

Zoom Meeting Guidelines:

Please mute yourself unless speaking, raise hand virtually to ask a question, send a chat message to silently communicate to the group or an individual. Box will be used to share information pertaining to the meeting.

Quorum:

A quorum according to the College Bylaws (at least 5 voting members from each academic unit) was established. The report of participants generated by Zoom will be used as the official roll of attendees for this meeting.

Special Rules:

Chris Marks presented proposed special rules for the meeting. To begin discussion whether to adopt the rules, faculty will be recognized by raising their hand. They will state their name before speaking. The voting will take place using the polling feature in Zoom.

Jamie Reimer made a motion to adopt the special rules for the Zoom format, and Pamela Starr seconded. Al Cooper asked for clarification if just faculty voted, and the response was in the positive. Marks launched the poll. All 68 members were in favor with none opposed, and the motion carried.

New Proposal:

- A proposal to change the timeline for reappointments of tenure-leading faculty was presented. It has been reviewed and endorsed by the Admin Council and College Exec Committee. JD Madsen moved to adopt the proposed timeline. Donna Harler Smith seconded, and the motion carried.
 - Mark Clinton inquired if there would be a three-year meeting. Marks confirmed there is a review in the third year.

- Greg Simon commented on spring reviews for those on the tenure clock. They would need to start earlier in the fall or wait 12 months until spring. Marks replied that the rules may not change for those already in the process as it has not been discussed. It will need to be addressed at the unit level. O'Connor would entertain the opinion of faculty and Directors. Those that do not wish to review early can wait.
- Clark Potter inquired about communication with the faculty member after the first year. Marks replied that all faculty members are subject to annual review.
- Kevin Hanrahan suggested that those already in the tenure process be offered the choice to stay on the current timeline or change to the new one. O'Connor agreed they should be allowed to opt into the new timeline. Starr showed her support and stated that anyone on the current tenure track should be grandfathered in and able to choose. Marcus Garrett pointed out those who come in with no option would have to go through it twice in one year.
- Marks stated that with the adoption of the new timeline, the Bylaws will need to be edited. The amendment will be pending until reviewed by University General Counsel.
- Peter Lefferts moved to amend the proposed timeline by adding a sentence saying it will only apply to faculty hired for the 2020-2021 AY and beyond. Hanrahan seconded.
 - Brenda Wristen questions the second sentence in the Bylaws. Marks replied that the timeline is not a Bylaw Amendment.
 - Nathan Koch inquired if the amendment would cause current tenure track faculty to become out of sync. Marks replied in the negative and pointed out that other colleges are doing similar things in the Arts and Sciences.
 - Madsen requested that opt-in specifics should be officially documented in a letter of agreement with their Director. Marks pointed out that he offered an amendment to the amendment and asked if that was correct. Madsen confirmed in the positive. Any faculty choosing to opt in will meet with their director, and both parties will sign the permanent file.
- Madsen moved to amend the proposed amendment by adding a sentence stating that current tenure-leading faculty can opt into the new schedule by creating a written agreement with their school director; Lefferts seconded.
 - Hanrahan requests having the documents in the file as well as in the memo. Marks asked if anyone opposed the amendment to have the agreement placed in the faculty file added to the original amendment. There were no comments.

- The secondary amendment was adopted by voice vote. The primary amendment was adopted as amended by voice vote. A Zoom poll was launched for the proposed reappointment timeline as amended. The new reappointment timeline, as amended, was adopted.

Amending Bylaws:

- First Bylaws Amendment 16.3.1 – strike the word “annual”. Madsen moved to adopt removing the word, and Reimer seconded.
 - There was no discussion or debate. Marks reread the motion to strike the word “annual” and launched an online poll. Those unable to participate spoke their responses. 2/3 in favor with 1/3 opposed. Majority ruled and the 16.3.1 Bylaws amendment was adopted.
- Second Bylaws Amendment 16.5.2 – use clarifying language and remove “annual” and “each year.” Lefferts moved to adopt using clarifying language. Wristen seconded.
 - There was no discussion or debate. Those unable to participate spoke their responses. 2/3 in favor with 1/3 opposed. Majority ruled and Amendment 16.5.2 was adopted pending review by the General Counsel.
- Adding a third Bylaws Amendment 17.1. Andrea Bolland moved to adopt the third amendment and Susan Ourada seconded.
 - There was no discussion or debate. Those unable to participate spoke their responses. All were in favor with none against. Amendment 17.1 was adopted pending review by the General Counsel.

COVID 19 Discussion:

- The University is currently at Level 3. All university non-essential travel is suspended. There was an exception for travel in state of Nebraska but that is also now suspended.
- Let your director know if you have symptoms of COVID-19. We cannot ask directly but consider letting us know so we can take appropriate precautions.
- Commencement has been changed. If a student is graduating in May, they can take part in commencement in August or December.
- Waiting to hear if summer school will be online.

- 85-90% of residence halls are empty. Health center is open. UNL has well-being coaches for students to utilize - ask Jackie Mattingly for more information. Husker Pantry is closed but giving out vouchers for dining halls. A campus-wide hardship fund is available. Student emergency funds are also available within our college.
- Starr asked if UNL will be closed for fall semester and if remote instruction will be in place. O'Connor responded that it is still being discussed.
- Simon commented that University of Oklahoma suspended all GTA offers for next year and wanted to know if it had discussed for us. O'Connor replied that we are currently moving forward on all our offers.
- Mattingly thanked everyone for working tirelessly the last three weeks. She asked how to monitor students if they are not in the classroom and taking part in online learning. 34 students still need to log into Canvas as of this week. Sara Fedderson is working to contact their academic advisors.
- Mattingly, Kathe Anderson, and Ella Durham created an "Updates and Resources" tab on Hixson Lied website with COVID-19 information.
- Husker Hub has phone numbers and email addresses to request a financial review. NU emergency fund was created to help on basis of need and will start reviewing next week. Hixson-Lied Student Emergency Fund is established and currently helping students with eminent threats.
- Fedderson sent out a comprehensive list of changes and updates. All former paper forms are now formatted electronically.
- Mattingly stated that "MyPlan" is a great resource for student emails and phone numbers. You can raise a flag if a student is not attending virtual class or turning in assignments. They will get notification that a flag has been raised.
- Big Red Resilience has well-being coaches. Students can make requests for a virtual zoom or phone meeting. They can also reach out to the food pantry for dining vouchers.
- Cooper offered information for individuals who want to keep in touch with students. Cooper also announced that Dr Barnes will be hosting a virtual master class.
- O'Connor emphasized that we will likely experience enrollment changes in the fall due to the pandemic. Out of state students may not want to leave their state to attend UNL.

Meeting adjourned.

Zoom Attendees

Katie	Anania	Michael	Hoff	Hans	Sturm
Kathe	Andersen	Aaron	Holz	Aaron	Sutherlen
Scott	Anderson	Hye-Wan	Hwang	Steven	Thompson
Byron	Anway	Christopher	Irvin	Carla	Tisdale
Stacy	Asher	Christina	Kirk	Tyler	White
David	Bagby	Stan	Kleppinger	Robert	Woody
John	Bailey	Nathan	Koch	Brenda	Wristen
Carolyn	Barber	Steve	Kolbe		
Diane	Barger	Tom	Larson		
Alisa	Belflower	Peter	Leffert		
Margaret	Bohls	David	Long		
Andrea	Bolland	JD	Madsen		
Ian	Borden	Christopher	Marks		
Jamie	Bullins	Alan	Mattingly		
Doug	Bush	Jacqueline	Mattingly		
Anthony	Bushard	William	McMullen		
Santiago	Cal	Brian	Moore		
Mark	Clinton	Tammie	Moore		
Alfonzo	Cooper	Joseph	Morris		
Mitchell	Critel	David	Neely		
Patricia	Davis	Glenn	Nierman		
Eddie	Dominguez	Jeffery	O'Brien		
Christine	Duncan	Charles	O'Connor		
Ella	Durham	Susan	Ourada		
Peter	Eklund	Andrew	Park		
Megan	Elliott	Walker	Pickering		
Richard	Endacott	Peter	Pinnell		
Tony	Falcone	Ann Marie	Pollard		
Sara	Fedderson	Clark	Potter		
Jesse	Fleming	Jamie	Reimer		
Gretchen	Foley	Sergio	Ruiz		
Dana	Fritz	Laurel	Shoemaker		
Rhonda	Fuelberth	William	Shomos		
Marques	Garrett	Gregory	Simon		
Danni	Gilbert	Ash	Smith		
Bill	Grange	Matthew	Sontheimer		
Kevin	Hanrahan	Francisco	Souto		
	Harler				
Donna	Smith	Pamela	Starr		
		Alison	Stewart		