

Doctor of Musical Arts – Recital Evaluation Form

*Instructions are included on the second page of this document

Name: _____ NUID: _____

Email: _____@huskers.unl.edu Specialization: _____

Recital Term - Semester, Year (e.g., Fall, 2026): _____ Recital Date: _____

This recital completes requirements for (*please check one*):

☐ MUSR 999A, Dissertation Recital I ☐ MUSR 999B, Dissertation Recital II ☐ MUSR 999E, Lecture Recital

Supervisory Committee Recital Grades and Signatures

*Form signatures will be obtained via DocuSign

Supervisory Committee Member's Name	Signature	Performance Grade	Prog Notes, & Paper or Presentation Grade
<i>Supervisory Committee Chair</i>			
<i>Reader</i>			
<i>Reader</i>			
<i>Outside Member**</i>			

** By signing the form, the outside member acknowledges receipt of the recital invitation/link to the recital video as well as receipt of program notes and paper/presentation documents. The outside member is welcome to provide feedback on any project component but is not required to do so. Any major concerns with either the recital or accompanying documents should be shared with the Supervisory Committee Chair.

Final Recital Grade: _____

The final grade is assigned by the instructor in consultation with the student's Supervisory Committee Chair. In most cases, the instructor is also the student's Supervisory Committee Chair.

Final grades should be calculated with 50% of the grade representing the performance and 50% of the grade representing the accompanying scholarly documents.

Further, final grades should be weighted according to a ratio of 2/3 instructor, 1/3 Supervisory Committee. A grade of B or better is required to fulfill the requirements of the degree.

Instructions:

Shortly after the Dissertation Recital or Lecture Recital has been scheduled, the student performer will be prompted to initiate the circulation of this evaluation by completing editable sections of this form and uploading it to the [Graduate Forms Submission Portal](#).

Grades are given for both the performance and the writing components. Final grades should be calculated per the instructions above.

Performance Comments: Within 24 hours of the recital, Supervisory Committee Chairs will email the rest of the committee to solicit a performance grade and comments for the recital. The email should inform the Committee members of the Chair's intention to circulate either a summarized version or a verbatim (either attributed or unattributed) version of the comments.

The full project will only be graded when all components are complete, however, in cases where the recital is scheduled early in the semester and writing components will not be completed until later in the semester, committee chairs should informally share performance feedback with students before the entire project is complete. In all cases, performance feedback should be shared with the student within two weeks of the recital date.

Program Notes & Paper/Presentation Approval: Supervisory Committee Chairs oversee the approval of program notes and paper/presentation proposals. Please see the *Supervisory Committee Approval, Evaluation, & Timelines* section of the Doctoral Handbook.

Program Notes & Paper/Presentation Comments: The Supervisory Committee Chair is responsible for compiling committee comments for the student's program notes and for the student's paper or presentation. When comments for the performance, program notes, and paper or presentation are complete, the chair will upload them to this submission site: <https://go.unl.edu/gradrecitalcommitteecomments>.

After the comments are uploaded, the student's Graduate Recital Review Form will be combined with the comments and then routed via DocuSign for committee grades and signatures. Supervisory Committee Chairs will also be responsible to assign a final grade for the recital.

When all committee members have signed the form, a copy of the form will be sent to the student and added to the student's file

- A. If all Committee members assign a passing grade of "B" or better and no serious areas of concern are identified, the Chair will send all recital comments—performance and paper/presentation—to the Enrollment Specialist who will attach the comments to this document and upload the form to DocuSign to obtain grades and signatures.
- B. If one or more grades of B- or lower are anticipated, a meeting must be called to discuss the recital before this form is circulated.
- C. If serious concerns are identified, despite unanimous passing grades, a meeting may be called by the Supervisory Committee Chair before this form is circulated.
- D. If any member of the Supervisory Committee anticipates assigning a B- or lower, the member should contact the Supervisory Committee Chair who will set up a meeting of the committee to discuss the recital outcome.